

**TOWN OF SKOWHEGAN, MAINE**  
**ANNUAL**  
**TOWN MEETING WARRANT**  
**STATE OF MAINE**  
June 13, 2016 at 7:00 P.M.  
*Municipal Building Opera House*  
AND  
**SECRET BALLOT ELECTION**  
June 14, 2016 from 7:00 A.M. – 8:00 P.M.  
*Municipal Building Council Room*

Somerset, ss.

To Donald Bolduc, Constable of the Town of Skowhegan, Maine in the County of Somerset:

Greetings:

In the name of the State of Maine you are hereby requested to notify and warn the voters of the Town of Skowhegan in said County and State, qualified by law to vote in town affairs, to meet in the **Opera House in the Skowhegan Municipal Building**, in said Town on Monday, the thirteenth day of June, A.D., 2016 at seven o'clock in the evening, to transact all business as herein enumerated in the articles of the Town Warrant.

And, to notify and warn said voters to meet in the **Council Room in the Skowhegan Municipal Building** in said Town, on Tuesday, the fourteenth day of June, A.D., 2016, then and there to act upon Article 2 by secret ballot as set out below, the polling hours therefore to be from 7:00 A.M. to 8:00 P.M.

**ARTICLE 1.** To choose a moderator to preside at said meeting.

**Ken Lexier nominated, voted and sworn in as Moderator. Gene Rouse sworn in as Deputy Moderator.**

**ARTICLE 2.** To choose, by ballot, the following Town Officials, namely, Two Selectmen, for three-year terms; One Assessor, for a three-year term; One Overseer of the Poor, for a three-year term; Two Coburn Park Commissioners, for five-year terms; and Three Directors of RSU54/SAD54, for three-year terms.

**Motion and second to be postponed until June 14, 2016 at 7:00 a.m.**

**Passed**

**Motion and second to allow department heads that reside our-of-town to speak.**

**Passed**

**Motion and second to allow service organization representatives that reside out-of-town to speak.**

**Passed**

**ARTICLE 3.** To see if the town will vote to raise and appropriate the sum of \$1,422,995.00 for General Government. (The Selectmen and the Budget Committee recommend passage of this article.)

<b>Department</b>	<b>Budget Committee</b>	<b>Votes</b>	<b>Selectmen</b>	<b>Votes</b>
Finance Department	\$535,524.00	7/0	\$535,524.00	5/0
Municipal Building Maintenance	\$96,130.00	7/0	\$96,130.00	5/0
Assessing	\$106,543.00	7/0	\$106,543.00	5/0
Town Manager	\$153,668.00	7/0	\$153,668.00	5/0
Planning & Ordinance Administration	\$13,383.00	7/0	\$13,383.00	5/0
Code Enforcement	\$154,376.00	7/0	\$154,376.00	5/0
Employee Benefits	\$112,995.00	7/0	\$112,995.00	5/0
Town Insurances	\$110,180.00	7/0	\$110,180.00	5/0
Economic & Community Development	\$140,196.00	7/0	\$140,196.00	5/0
<b>General Government Total</b>	<b>\$1,422,995.00</b>		<b>\$1,422,995.00</b>	

**Motion and second as written.**

**Passed**

**ARTICLE 4.** To see if the town will vote to raise and appropriate the sum of \$1,343,400.00 for Police Department. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 5.** To see if the town will vote to raise and appropriate the sum of \$852,341.00 for Fire Department. (The Selectmen with a 3/2 vote recommend \$852,341.00 and the Budget Committee with a 5/2 vote recommend \$838,325.00 .)

**Motion and second as written.**

**Passed**

**ARTICLE 6.** To see if the town will vote to raise and appropriate the sum of \$487,004.00 for Other Protection. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 7.** To see if the town will vote to raise and appropriate the sum of \$151,733.00 for Health and Human services. (The Selectmen and the Budget Committee recommend passage of this article.)

<b>Department</b>	<b>Budget Committee</b>	<b>Votes</b>	<b>Selectmen</b>	<b>Votes</b>
General Assistance	\$150,441.00	7/0	\$150,441.00	5/0
Health Department	\$1,292.00	7/0	\$1,292.00	5/0
<b>General Assistance/Health Dept. Total</b>	<b>\$151,733.00</b>		<b>\$151,733.00</b>	

**Motion and second as written.**

**Passed**

**ARTICLE 8.** To see if the town will vote to raise and appropriate the sum of \$553,491.00 for Waste Water and Pollution Control. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 9.** To see if the town will vote to raise and appropriate the sum of \$818,163.00 for Solid Waste Management. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommends passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 10.** To see if the town will vote to raise and appropriate the sum of \$423,502.00 for Public Works – Summer Roads Maintenance. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommends passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 11.** To see if the town will vote to raise and appropriate the sum of \$559,533.00 for Public Works – Winter Roads Maintenance. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 12.** To see if the town will vote to raise and appropriate the sum of \$220,000.00 for Public Works – Vehicle Maintenance. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 13.** To see if the town will vote to raise and appropriate the sum of \$83,316.00 for the care of cemeteries. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 14.** To see if the town will vote to raise and appropriate the sum of \$431,347.00 for Parks and Recreation. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 15.** To see if the town will vote to raise and appropriate the sum of \$1,689,062.00 for Capital Expenditures/Debt Retirement. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 16.** To see if the town will vote to raise and appropriate the sum of \$94,000.00 for Capital Expenditures/Capital Reserve Funds for the Pollution Control Plant. (The Selectmen with a 5/0 vote and the Budget Committee with 6/1 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 17.** To see if the town will vote to raise and appropriate the sum of \$43,000.00 for Capital Expenditures/Capital Reserve Funds for the Recreation Department. (The Selectmen with a 5/0 vote and the Budget Committee with a 6/1 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 18.** To see if the town will vote to raise and appropriate the sum of \$6,000.00 for Capital Expenditures/Capital Reserve Funds for the Solid Waste Department. (The Selectmen with a 4/1 vote recommend \$6,000.00 and the Budget Committee with a 4/3 vote recommend \$4,500.00.)

**Motion and second as written.**

**Passed**

**ARTICLE 19.** To see if the town will vote to raise and appropriate the sum of \$44,400.00 for Capital Expenditures/Capital Reserve Funds for the Police Department. (The Selectmen with a 5/0 vote and the Budget Committee with a 6/1 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 20.** To see if the town will vote to raise and appropriate the sum of \$150,000.00 for Capital Expenditures/Capital Reserve Funds for Public Works Equipment. (The Selectmen with a 4/1 vote and the Budget Committee with a 4/3 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 21.** To see if the town will vote to raise and appropriate the sum of \$270,000.00 for Capital Expenditures/Capital Reserve Funds for Public Works Roads and Sidewalks. (The Selectmen with a 5/0 vote and the Budget Committee with a 6/1 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 22.** To see if the town will vote to accept and carry forward in a separate account sums that may be received from the State Department of Transportation Local Road Assistance Program estimated at \$141,984.00. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 23.** To see if the town will vote to authorize the Board of Selectmen to expend the amounts voted in Articles 21 and 22 from the Capital Improvement Program/Public Works Roads and Sidewalks account for the town's share of the following proposed projects: Shim and overlay the Back Road from the town line 5,500' going north, Steven's Road from the Back Road to Fairview Avenue, Main Street from the intersection of 201 to the Bigelow Hill Road intersection, Heselton Street from North Avenue to the Malbon's Mills Road. 2" mill and fill on High Street, Pleasant Street and Norridgewock Avenue to the M.D.O.T. compact line approximately 800' west of Mary Street. (The cost for the mill and fill will be shared 50/50 with the MDOT.) (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 24.** To see if the town will vote to raise and appropriate the sum of \$123,000.00 for Capital Expenditures/Capital Reserve Funds for the Fire Department. (The Selectmen with a 5/0 vote and the Budget Committee with a 6/1 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 25.** To see if the town will vote to raise and appropriate the sum of \$5,000.00 for Capital Expenditures/Capital Reserve Funds for Emergency Management. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 26.** To see if the town will vote to raise and appropriate the sum of \$15,000.00 for Capital Expenditures/Capital Reserve Funds for Administration. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 27.** To see if the town will vote to raise and appropriate the sum of \$7,500.00 for Capital Expenditures/Capital Reserve Funds for Cemeteries. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 28.** To see if the town will vote to raise and appropriate the sum of \$2,100.00 for Capital Expenditures/Capital Reserve Funds for the Planning Department. (The Selectmen with a 5/0 vote and the Budget Committee with a 5/2 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 29.** To see if the town will vote to raise and appropriate the sum of \$5,000.00 for Capital Expenditures/Capital Reserve Funds for Public Works Buildings. (The Selectmen with a 5/0 vote and the Budget Committee with a 6/1 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

*Note: Organizations were informed that although the Town of Skowhegan does not require that petitions be filed in order to request funds, it is the only way to make sure that the requested amount appears on the Warrant. The Selectmen with a 5/0 vote and the Budget Committee with a 6/0 vote decided that any organization that did not file a petition or did not meet statutory petition requirements would not be included in this Warrant.*

**ARTICLE 30.** To see if the town will vote to raise and appropriate the sum of \$103,952.00 for Skowhegan Free Public Library. The Community Service Organization's request by petition is \$103,952.00. (The Selectmen with a 3/2 vote recommend \$97,867.00 and the Budget Committee with a 5/1 vote recommend \$95,000.00 from taxation.)

**Motion and second as written.**

**Passed**

**ARTICLE 31.** To see if the town will vote to raise and appropriate the sum of \$10,000.00 for Coburn Park Commission. The Community Service Organization's request by petition is \$10,000.00. (The Selectmen with a 4/1 vote and the Budget Committee with a 5/2 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 32.** To see if the town will vote to raise and appropriate the sum of \$7,500.00 for Skowhegan History House. The Community Service Organization's request by petition is \$7,500.00. (The Selectmen with a 4/1 vote and the Budget Committee with a 5/2 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 33.** To see if the town will vote to raise and appropriate the sum of \$24,000.00 for Chamber of Commerce. The Community Service Organization's request by petition is \$24,000.00. (The Selectmen with a 3/2 vote and the Budget Committee with a 4/3 vote recommend \$20,000.00 from taxation.)

**Motion and second as written.**

**Passed**

**ARTICLE 34.** To see if the town will vote to raise and appropriate the sum of \$40,000.00 for Main Street Skowhegan. The Community Service Organization's request by petition is \$40,000.00. (The Selectmen with a 5/0 vote and the Budget Committee with a 4/2/1 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 35.** To see if the town will vote to raise and appropriate the sum of \$3,700.00 for KVCAP Transportation Services. The Human Service Agency's request by petition is \$3,700.00. (The Selectmen with a 5/0 vote and the Budget Committee with a 4/2 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 36.** To see if the town will vote to raise and appropriate the sum of \$7,800.00 for KVCAP Child Development Program. The Human Service Agency's request by petition is \$7,800.00. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/1 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 37.** To see if the town will vote to raise and appropriate the sum of \$6,000.00 for Family Violence. The Human Service Agency's request by petition is \$6,000.00. (The Selectmen with a 5/0 vote and the Budget Committee with a 5/1 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 38.** To see if the town will vote to raise and appropriate the sum of \$7,766.00 for Spectrum Generations. The Human Service Agency's request by petition is \$7,766.00. (The Selectmen with a 5/0 vote and the Budget Committee with a 5/1 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 39.** To see if the town will vote to raise and appropriate the sum of \$15,000.00 for Hospice Volunteers of Somerset County. The Human Service Agency's request by petition is \$15,000.00. (The Selectmen with a 5/0 vote and the Budget Committee with a 7/1 vote recommend \$10,000.00 from taxation.)

**Motion and second as written.**

**Passed**

**ARTICLE 40.** To see if the town will vote to raise and appropriate the sum of \$10,000.00 for Skowhegan Community Food Cupboard. The Human Service Agency's request by petition is \$10,000.00. (The Selectmen with a 5/0 vote and the Budget Committee with a 6/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 41.** To see if the Town will vote to apply FY 2017 operational revenues in the amount of \$1,941,279.00 to offset the FY 2017 appropriations. (The Selectmen with a 4/1 vote and the Budget Committee with a 8/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 42.** To see if the Town will vote to authorize the Board of Assessors to apply \$750,000.00 of the undesignated fund balance to reduce the 2017 tax rate. (The Selectmen with a 3/2 vote recommend \$350,000.00 and the Budget Committee with a 7/1 vote recommend \$250,000.00. The Selectmen with a 4/1 vote decided to place this on the Warrant at \$750,000.00 which is the Town Manager's recommendation.)

**Motion and second as written.**

**Passed**

**ARTICLE 43.** To see if the Town will vote to reallocate \$200,000.00 from the Assessing Reserve Account and apply it to reduce the 2017 tax rate. (The Selectmen with a 5/0 vote and the Budget Committee with a 8/0 vote recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 44.** To see if the Town will vote to fund the General Assistance over-expenditure for fiscal year 2016 with the General Assistance State Reimbursement. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 45.** To see if the Town will authorize the Board of Selectmen to apply for, accept and expend, on behalf of the Town, grant funds from state government agencies, federal government agencies, or private organizations for any purpose they deem in the best interest of the Town. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 46.** To see if the Town, as the Legislative body will vote to authorize the Board of Selectmen approving, applying for and accepting all Community Development Block Grants (CDBG) and to make such assurances, assume such responsibilities and exercise such authority as are necessary and reasonable to implement such programs with the understanding that should the intended National Objective of the CDBG program not be met, all CDBG funds must be repaid to the State of Maine CDBG program. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 47.** To see if the Town will vote to appropriate all of the money received from the State for snowmobile registrations to the Skowhegan Snow-Hawks Snowmobile Club for the maintenance of their system or network of snowmobile trails, on the condition that those trails be open in snow season to the public for outdoor recreation purposes at no charge, and to authorize the Board of Selectmen to enter into an agreement with the Club, under such terms and conditions as the Board of Selectmen may deem advisable, for that purpose. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 48.** To see if the Town will vote to establish September 15, 2016 or 30 days after the commitment date of taxes, whichever comes later, as the date when the first installment of taxes shall be due and payable and March 15, 2017 as the date when the second installment of taxes shall be due and payable and to see if the Town will fix the rate of 7% interest to be charged on all taxes unpaid after said dates. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 49.** To see if the Town will vote, pursuant to 36 M.R.S.A. § 506-A to fix the rate of 3% interest to be paid on overpaid or abated taxes.

**Motion and second as written.**

**Passed**

**ARTICLE 50.** To see if the Town will vote to authorize the Board of Selectmen to dispose of by the most prudent means possible, any equipment, vehicles, furniture or other non-real estate town property that is no longer necessary to town operations. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 51.** To see if the Town will vote to authorize the Board of Selectmen, on behalf of the town, to sell and dispose of any real estate acquired by the town for non-payment of taxes due thereon, on such terms as they deem advisable and to issue quit claim deeds for such property. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 52.** To see if the Town will vote to authorize the Board of Selectmen to transfer an amount not to exceed 1% of the total town budget between budget categories as they deem advisable to meet unanticipated expenses and emergencies that occur during fiscal year 2017. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 53.** To see if the Town will vote, pursuant to 36 M.R.S.A. § 506, to authorize the tax collector and treasurer to accept the prepayment of taxes not yet committed. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**Motion and second to waive the reading aloud of Articles 54 and 55.**

**Passed**

**ARTICLE 54.** To see if the Town will vote to adopt the amendment to the Town's Strategic Plan for Community Transformation (f/k/a Downtown Redevelopment Plan) as presented to this meeting and as has been on file in the Town Clerk's Office, with such changes thereto as are on file in the Town Clerk's Office at least 14 days prior to the Town Meeting, and such technical changes and further information as the Town Manager, at her discretion, deems reasonably necessary or convenient in order to facilitate the process for review and approval by the Commissioner of DECD as part of the amendment to the Downtown Municipal Development Tax Increment Financing District Development Program, so long as such revisions are not inconsistent with the basic structure and intent of the Strategic Plan for Community Transformation, a copy of which is incorporated herein and made a part of the minutes of this meeting. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 55.** To see if the Town will vote to (a) adopt the Amendment (Omnibus) to the Skowhegan Downtown Municipal Development Tax Increment Financing District Development program (the "Amendment") as presented to this meeting and as has been on file in the Town Clerk's Office, a copy of which is incorporated herein and made a part of the minutes of this meeting, (b) make the findings set forth in the Amendment, (c) authorize the Town Manager, on behalf of the Town of Skowhegan, Maine, to execute and submit the Amendment to the Commissioner of the Maine Department of Economic and Community Development ("DECD") with such technical changes and further information as the Town Manager, at her discretion, deems reasonably necessary or convenient in order to facilitate the process for review and approval of this Amendment by the Commissioner of DECD, so long as such revisions are not inconsistent with the Amendment or the basic structure and intent of the District, and (d) authorize the Board of Selectmen of the Town, from time to time, to authorize and enter Credit Enhancement Agreements with companies or developers, consistent with the terms of the Amendment. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 56.** To see if the Town will vote to repeal and replace the Cemetery Ordinance. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 57.** To see if the Town will vote to repeal and replace the Medical Marijuana Ordinance with the Controlled Substance Facilities Ordinance. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Passed**

**ARTICLE 58.** To see if the Town will vote to repeal and replace the Parades and Processions Ordinance with the Parades and Gatherings Ordinance. (The Selectmen recommend passage of this article.)

**Motion and second as written.**

**Failed**

**Motion and second to adjourn the Town Meeting.**

**Passed**