

Agenda
Town of Skowhegan
Opera House Committee Meeting
3:00 P.M.
Tuesday, January 18, 2022
Municipal Building – Council Room

Committee Members:

Cara Mason, Chairman

Lyn Govoni

Jeff Hewett

Jon Kimbell

Fred Liebfried

Jim Preble

Todd Smith

Recording Secretary:

Renee Belliveau

Call Meeting to order.

1. Approve Minutes from the October 19, 2021 meeting.
2. Update from FSOH regarding funding and fundraisers.
3. Discussion and decision regarding funding as part of the Town's budget.
4. Update on lighting/electrical.

Adjourn Meeting.

**Minutes
Town of Skowhegan
Opera House Committee Meeting
3:00 P.M.
Tuesday, October 19, 2021
Municipal Building – Council Room**

Committee Members (Present):

Cara Mason, Chairman

Lyn Govoni

Jeff Hewett

Jon Kimbell

Todd Smith

Absent:

Zebulon Green

Fred Liebfried

Kelly Merrill

Jim Preble

Recording Secretary:

Renee Belliveau

Cara Mason called meeting to order at 3:03 p.m.

1. Approve Minutes from the October 6, 2021 meeting.

Jeff Hewett motioned, Todd Smith seconded, to accept minutes from October 6, 2021 meeting. V 5-0, motion carried.

2. Discussion and decision to make a recommendation to the Board of Selectmen to award a portion of the Opera House Lighting Bid and expend funds.

The one and only bid/quote from Port Lighting Systems, came in at \$78,837.40 which included materials and labor. Cara Mason spoke with Quentin, the sales engineer, and because of our limited funds and timeframe to spend them, he was willing to portion out the quote and items in the following manner:

Rigging without labor: \$6,000.00

Dimming & Control without labor: \$6,700.00

Fixtures & spare accessories without labor (includes shipping): \$32,200.00

Jeff Hewett and Cara Mason spoke together about the breakdown and thought purchasing lights so that the funds are expended by deadline, but installed at a later time was the best route.

Jeff Hewett motions, Jon Kimball seconds, to ask selectmen to move forward with purchasing lighting. V 5-0, motion carried.

3. Discussion and decision to move forward with the electrical installations recommended by Port Lighting.

Jeff Hewett went through Opera House with electrician, Kris Laney. Kris gave us two options; one option being to install a subpanel up into the attic where lights are now and install CAT 6 cable. This way, down the road, if we need more power you could tap into this box. This option would cost \$2875.00. The other option would be to just make dedicated circuits for new outlets in that area with CAT 6 installed as well. This would cost \$1950.00. According to the bid from Port Lighting System, the only thing recommended was to install new dedicated circuits.

Cara Mason asked if the subpanel would make it better or do we really need it. Jeff Hewett suggested we ask Quentin from Port Lighting Systems or Jack Mehler, but if we decide to go with the subpanel option, we would need to get more estimates since it's over \$2500.00

Todd Smith motioned; Jon Kimball seconded for the subpanel option. V 5-0, motion carried.

4. Discussion and decision to recommend removal of members who miss more than two consecutive meetings.

Jon Kimball asked if the reason of absence is due to members not interested in being on the board or is it that they are working during meeting times. Cara Mason responded that she wasn't sure why but that it was not due to work schedules. Jeff Hewett stated that a memo should be sent out to all board members, explaining that we cannot do zoom meetings and ask if we need to change the time of meetings.

Jeff Hewett motioned, Todd Smith seconded to send out memo and have members formally reply whether attending to meetings, but after 2 unexcused absences they will be removed from the board. V 5-0, motion carried.

5. Other Business.

Adjourn Meeting.

Meeting adjourned at 3:45 p.m.