

**Minutes
Town of Skowhegan
Regular Selectmen's Meeting
5:30 P.M.
Tuesday, January 10, 2023
Municipal Building – Council Room**

****Anyone wishing to view this meeting may also do so from the
Town of Skowhegan Facebook page****

Board of Selectmen:

Todd Smith, Chairman
Charles Robbins, Vice Chairman - **Absent**
Harold Bigelow
Steven Govoni
Paul York

Town Manager:

Christine Almand

Executive Secretary:

Cara L. Mason

Call Selectmen's Meeting to order.

Todd Smith called the meeting to order.

1. The Pledge of Allegiance was recited.
2. Town Manager's Report

Foreclosure notices were mailed out January 6th on 58 accounts. Payments for 2021 taxes must be received by February 6th at 4:30 pm.

The Landscape Services Bid closes on February 7th at 10:00 am. For more information visit our website or contact Stephen McDaniel.

The Skowhegan Center for Entrepreneurship and the Skowhegan Regional Chamber of Commerce, are holding their first Small Business Meetup of 2023 at LaCasse Bats on January 19th from 5:30 to 7:00 pm.

Congratulations and welcome to the new Executive Director of the Skowhegan Regional Chamber of Commerce, Hailey Howard!

3. Items by the Public

Cindy Kirk: Thanked the businesses and individuals that helped with the Christmas Program.

4. Selectmen's Items

Harold Bigelow: Brookfield

Steven Govoni: Rotary Club
Lots going on in Skowhegan
Happy to be working with the Board

Recording Time: 05:36

5. Department and Committee Reports

Bryan Belliveau: PSB update

Chief Rodriguez: Fire department fully staffed

Recording Time: 08:14

Jason Finley: Emergency Reserve Account expenditure \$26,899.27
Burn off exhaust system repairs

A motion was made by Steven Govoni and seconded by Paul York to expend an amount not to exceed \$26,899.27 from the Highway Reserve Account, Vehicle Purchases Designation for burn off exhaust system repairs.

Vote: 4/0

Recording Time: 14:02

Jeff Hewett: Brickyard project is complete
State Farm project is underway
New Balance – Public Hearing last week

Denise LeBlanc: Roof leak in the gym at the Community Center – ceiling and floor damage
Starting over with the ice rink
Snowblower attachment bid

Public Hearing:

1. Public Hearing: Discussion and decision to approve the Victualer License and the Application for an On-Premises Malt Liquor, Wine and Spirits License for:

Reema & Susila, LLC d/b/a The Flavour's of India, LLC
60 Waterville Road

Todd Smith opened the Public Hearing at 5:48 p.m.

Todd Smith closed the Public Hearing at 5:48 p.m.

A motion was made by Paul York and seconded by Harold Bigelow to approve the Victualer License and the Application for an On-Premises Malt Liquor, Wine and Spirits License for Reema & Susila, LLC d/b/a The Flavour's of India, LLC.

Vote: 4/0

Presentation:

1. New Business Recognition – Abby Nichols – Kids Trading Company Boutique & Consignment.

Recording Time: 20:16

Consent Agenda:

1. Approve and sign Minutes from the following:

Regular Selectmen's Meeting – December 27, 2022

A motion was made by Paul York and seconded by Steven Govoni to approve the Consent Agenda as written.

Vote: 4/0

Regular Agenda:

1. Discussion and decision to appoint Adrian Sincyr as a member of the Budget & Finance Committee with a term expiring June 30, 2025.

A motion was made by Paul York and seconded by Harold Bigelow to appoint Adrian Sincyr as a member of the Budget & Finance Committee with a term expiring June 30, 2025.

Vote: 4/0

2. Discussion and decision to appoint the Adrian Sincyr as an alternate Planning Board member with a term expiring June 30, 2027.

A motion was made by Paul York and seconded by Harold Bigelow to appoint the Adrian Sincyr as an alternate Planning Board member with a term expiring June 30, 2027.

Vote: 4/0

3. Discussion and decision to appoint Hunter Clark as a member of the SEDC Board with a term expiring June 30, 2023.

A motion was made by Paul York and seconded by Harold Bigelow to appoint Hunter Clark as a member of the SEDC Board with a term expiring June 30, 2023.

Vote: 4/0

4. Discussion and decision to appoint the following to the Village Partnership Initiative Committee with terms expiring June 30, 2023:

Kate Drummond (Somerset Woods Representative)
Chad Whittemore
Michael Lambke

A motion was made by Paul York and seconded by Harold Bigelow to appoint the following to the Village Partnership Initiative Committee with terms expiring June 30, 2023:

**Kate Drummond (Somerset Woods Representative)
Chad Whittemore
Michael Lambke**

Vote: 4/0

5. Discussion and decision to approve the Application for an On-Premises Malt Liquor, Wine and Spirits License renewal for:

Bigelow Brewing Company
473 Bigelow Hill Road

A motion was made by Paul York and seconded by Steven Govoni to approve the Application for an On-Premises Malt Liquor, Wine and Spirits License renewal for Bigelow Brewing Company.

Vote: 4/0

6. Discussion and decision to approve the Application for a Reflectorized Sign to allow a directional sign at the intersection of Route 2 and the Malbons Mills Road for The Belanger Family Farm.

A motion was made by Paul York and seconded by Steven Govoni to approve the Application for a Reflectorized Sign to allow a directional sign at the intersection of Route 2 and the Malbons Mills Road for The Belanger Family Farm.

Vote: 4/0

7. Discussion and decision to accept a donation for the police department in the amount of \$500.00 from SHIV ALAY LLC (Belmont Motel).

A motion was made by Paul York and seconded by Steven Govoni to accept a donation for the police department in the amount of \$500.00 from SHIV ALAY LLC (Belmont Motel).

Vote: 4/0

Recording Time: 26:23

8. Discussion and decision to allow Jeff Hewett to sign the discharge of a Community Development Loan for Joyce Kelley. Loan will be paid after the sale of the estate.

A motion was made by Paul York and seconded by Steven Govoni to allow Jeff Hewett to sign the discharge of a Community Development Loan for Joyce Kelley.

Vote: 4/0

9. Discussion and decision to approve Option 2, to merge classes 1 and 2 on the salary pay scale.

A motion was made by Steven Govoni and seconded by Harold Bigelow to approve Option 2, to merge classes 1 and 2 on the salary pay scale.

Vote: 3/1 (Paul York opposed)

Recording Time: 36:27

A motion was made by Steven Govoni and seconded by Harold Bigelow to make the above pay scale change effective January 16, 2023.

Vote: 3/1 (Paul York opposed)

Recording Time: 41:23

10. Discussion and decision to approve the non-union pay scales for fiscal years 2024 and 2025 (Option 1...2% salary and 2.5% hourly or Option 2...3% salary and hourly).

A motion was made by Paul York and seconded by Steven Govoni to approve the 3% pay scale increase for non- union employees for fiscal year 2024 and 2025.

Vote: 4/0

11. Treasurer's Warrants to be approved:

#49	\$	75,383.86 (Payroll #52)
#54	\$	15,159.98 (State Payables)
#55	\$	64,935.20 (Payroll #1)
#56	\$	428,773.74 (FY 2023 Accounts Payables)
Total	\$	584,252.78

A motion was made by Paul York and seconded by Harold Bigelow to approve the Treasurer's Warrants as written.

Vote: 4/0

12. Unfinished Business

- DEP PFAS Investigation
- Fire Station
- Hilton Bridge
- Marketing/Celebrating Skowhegan
- Non-union Pay Scales
- Policies and Ordinances
- Public Safety Building
- Skowhegan River Park/Economic Development
- Solar Power
- Village Partnership Initiative

Recording Time: 47:10

Hilton Bridge update

13. Other Business

Recording Time: 51:48

Rainy -Day funds

Recording Time: 55:58

Solid Waste Ordinance

Recycling

14. Sign Documents

The Selectmen signed documents.

Adjourn Selectmen's Meeting.

Approved and signed on January 24, 2023.

A True Copy Attest: _____
Cara L. Mason, Executive Secretary