

**MINUTES
CEMETERY COMMITTEE
THURSDAY, JANUARY 20, 2022
MUNICIPAL BUILDING
COUNCIL ROOM
9:00 A.M.**

Present: Melvin Burnham
Mary Lou Mollerus
Gene Rouse
Paul York
Donald Young
Gail Pelotte, Town Clerk

Absent: Mark Bossie, Sexton

1. Minutes from the December 16, 2021 cemetery meeting to be approved.

Motion by Gene Rouse, second by Mary Lou Mollerus to approve the minutes as presented. Vote 6-0.

2. Review Code of Ethics.

A review was done of the Code of Ethics.

3. Update on the North Cemetery survey and boundary agreements.

Discussion took place regarding the North Cemetery survey.

Completed Boundary Agreements will be looked over by our attorney and then meetings will be scheduled with the abutters. If the abutters have the agreements looked over by their attorney, the town will pay their attorney fees.

Motion by Paul York, second by Mary Lou Mollerus to proceed with the boundary agreements to abutting parties. (Gene Rouse & Donald Young) Vote 6-0.

4. Update on Southside Cemetery erosion situation.

Discussion took place regarding the erosion in Southside Cemetery. Paul York explained the situation. There are two doors to the crypt, even thou one is filled in except for a small area below the granite header. Area can be blocked and then dirt put in the area, then loam and reseed the area.

Another area of focus was discussed, build the road up, loam and seed the area. Cost between \$500 and \$600.

Areas in the Cemetery where loam and grass seeding needs to take place was discussed and the funding can be addressed thru budget.

5. Establishing a plan for planting trees and shrubs in East Skowhegan Cemetery in 2022.

Melvin Burnham passed out a google map of the East Skowhegan Cemetery.

Discussion took place regarding where to plant trees. Plant trees where fence is – take down parts of fence or along where fence runs. Wherever trees are planted they will grow. Trees should be planted in the spring and watering is important.

Paul York mentioned the care of the cemeteries not going out to bid and it has been this way for a lot of years.

Discussion regarding different types of trees. Sugar Maples were mentioned for this tree planting.

Paul York said that he would get the trees at his cost (how much to spend - \$350.00 each?) and will plant at no cost for the planting.

Motion by Gene Rouse, second by Paul York to spend \$5,000.00 out of Capital Reserve for trees (Sugar Maples-variety) to plant in East Skowhegan Cemetery parallel to east side of cemetery and along south side. Vote 6-0.

6. Budget for 2022-2023.

Electricity – Motion by Gene Rouse, second by Paul York to request \$275.00. Vote 6-0.

Water - Motion by Mary Lou Mollerus, second by Gene Rouse to request \$800.00. Vote 6-0.

Web Site Maintenance – Motion by Paul York, second by Mary Lou Mollerus to request \$2,400.00. Vote 6-0.

Sexton – Town Manager and Sexton (Contract)

Catholic Cemetery – Motion by Mary Lou Mollerus, second by Paul York to request \$950.00. Vote 6-0. \$600.00 to Catholic Church and \$350.00 for flags and flag holders for Catholic Cemetery.

Tree Cutting – Motion by Paul York, second by Gene Rouse to request \$1,500.00. Vote 6-0.

Repairs & Maintenance/Cemeteries – Motion by Paul York, second by Gene Rouse to request \$2,500.00. Vote 6-0.

Cemetery Monument Reconstruction – Motion by Paul York, second by Gene Rouse to request \$25,000.00. Vote 6-0.

Discussion took place on Cemetery Capital Reserves.

Capital Reserves – Motion by Paul York, second by Gene Rouse to request \$30,000.00. Vote 6-0. Tree Care - \$15,000.00. Survey \$7,500.00. Cemetery Maintenance \$7,500.00.

7. Update on the North Cemetery bid – granite work.

Paul York and Mark Bossie updated committee on granite work repair. Can be done by hand instead of machine. Layer with rip rap and should not be a major repair.

The engineering that was done at a cost of \$1,000.00 was mentioned.

Motion by Gene Rouse, second by Paul York to table for Mark Bossie's input. Vote 6-0.

8. Other Business.

None,

9. Sexton Items.

None.

10. Committee Items.

None.

Next Meeting will be on Thursday, March 17, 2022 at 9:00 AM.

Meeting Adjourned 11:00 AM