

**MINUTES
CEMETERY COMMITTEE
THURSDAY, MARCH 17, 2022
MUNICIPAL BUILDING
COUNCIL ROOM
9:00 A.M.**

Present: Mark Bossie, Sexton
Mary Lou Mollerus
Gene Rouse
Paul York
Donald Young
Gail Pelotte, Town Clerk

Absent: Melvin Burnham

1. Minutes from the January 20, 2022 cemetery meeting to be approved.

Motion by Mary Lou Mollerus, second by Donald Young to table the approval of the minutes of January 20, 2022. Vote 5-0. (Want to include specific types of trees voted on.)

2. Review financial accounts.

Financials were passed out by Gail Pelotte.

Motion by Paul York, second by Mary Lou Mollerus to accept financials as presented. Vote 5-0.

3. Update on Southside Fencing Project.

Gail Pelotte reported that the fencing quote came in at over \$15,000.00 and the quote was only good for five (5) days.

Discussion took place on how the committee wanted to proceed with the project.

Motion by Paul York, second by Mary Lou Mollerus to have bid specs prepared to go out to bid for the fencing. Vote 5-0.

4. Update on Record Digitalization Project.

Gail Pelotte updated the committee on the status of the project.

There has not been any further work done at this time. After the January meeting the Front Office has been shorthanded and none of the project has been started.

Paul York mentioned that it might be better to have an outside company do this project instead of having the Front Office take on the project.

Motion by Paul York, second by Donald Young to have Gail Pelotte seek outsourcing for the record digitalization. Vote 5-0.

5. Update on North Cemetery Boundary Agreements.

Gail Pelotte passed out the boundary agreements that were received from Boynton & Pickett.

Gene Rouse asked if there would be a pictorial to go with the boundary agreements.

Gail Pelotte will contact Boynton & Pickett (Yale) regarding what will go with these agreements.

Motion by Paul York, second by Mary Lou Mollerus to proceed with Ken Lexier to check over the boundary agreements and then come back to the cemetery committee. Vote 5-0.

6. Review and Update Tree Planting Project at Southside Cemetery.

Committee changed the agenda item to read East Cemetery,

Discussion took place regarding tree types and Paul York had a list of trees and prices. The prices are at his cost - Green Mountain - \$350.00, Autumn Blaze - \$300.00, and Majesty - \$402.50.

Motion by Paul York, second by Mary Lou Mollerus to go to the Selectmen for approval to purchase trees and to expend an amount not to exceed \$5,000.00 from the Cemetery Capital Reserve Account. Vote 5-0.

7. Discussion on North Cemetery Erosion Repair and Granite Surrounds Project.

Paul York updated the committee regarding the repair that needs to be done.

Paul York mentioned that it would be better to see if Mark Bossie can do the repair work instead of going out to bid for the project. Mark Bossie mentioned that he has to get together his crew for the season.

Motion by Gail Pelotte, second by Paul York for Mark Bossie to do the repair work outside of his role as Sexton. Vote 5-0.

Mark Bossie will give an estimate for the repair to the Cemetery Committee and then the committee will go to the Board of Selectmen for approval of funds from the Cemetery Capital Reserve Account.

8. Review and Update Erosion Control (Tomb) and Turf Replanting Project.

Mark Bossie reported that this repair should be an easy fix. Loam will be needed and then seeded.

Motion by Paul York, second by Donald Young for Mark Bossie to fix the erosion problem at Southside Cemetery and come to the committee with an amount for the Selectmen's approval from the Cemetery Capital Reserve Account. Vote 5-0.

9. Other Business.

Gail Pelotte reported to the committee that Mark Bossie had requested a 5% increase to his contract for next year.

Mark Bossie went over his expenses for workers from 2020 and 2021 and there was a big increase.

Motion by Paul York, second by Gene Rouse in favor of the 5% increase to the Sexton's Contract for FY23. Vote 5-0.

10. Sexton Items.

Mark Bossie reported that there are trees that need to be taken down in Southside Cemetery. One is in the area of Mary Lou Mollerus's lot and Melvin Burnham's lot. There is a big branch down in between the lots.

Motion by Gail Pelotte, second by Paul York for Gene Rouse and Mark Bossie to get together to put together a map of trees to have cut and to go out to bid on. Vote 5-0.

11. Committee Items.

None.

Next Meeting will be on Friday, April 8, 2022 at 9:00 AM.

Meeting Adjourned 10:11 AM