

**Minutes  
Town of Skowhegan  
Regular Selectmen's Meeting  
5:30 P.M.  
Tuesday, April 26, 2022  
Municipal Building – Council Room**

**\*\*Anyone wishing to view this meeting may also do so from the  
Town of Skowhegan Facebook page\*\***

**Due to feedback on the audio recording and time constraints, these Minutes only contain  
motions and votes without discussion.**

**Board of Selectmen:**

Todd Smith, Chairman - Absent  
Charles Robbins, Vice Chairman  
Harold Bigelow  
Steven Govoni  
Paul York

**Town Manager:**

Christine Almand

**Executive Secretary:**

Cara L. Mason

Call Selectmen's Meeting to order.

Charles Robbins called the meeting to order.

1. The Pledge of Allegiance was recited.
2. Town Manager's Report

The Paving Bid closes on May 3<sup>rd</sup> at 11:00 am. For more information visit our website or contact Don Kinney.

The Dance Express dance recital will be on April 30<sup>th</sup> at 6:00 pm in the Opera House.

The Top Hat School of Dance recital will be on May 7<sup>th</sup> at 4:00 pm in the Opera House.

3. Items by the Public
4. Selectmen's Items

Steven Govoni spoke about the Main Street Design Committee and riverfront connectivity.

Steven Govoni spoke about the WesArts fundraiser at the Opera House.

Charles Robbins read a letter from Garrett Quinn thanking the Town regarding PFAS.

5. Department and Committee Reports

Recording Time: 10:50

**Public Hearing:**

1. Public Hearing to discuss the following ordinances:

- Animals & Fowl Ordinance - Amendment
- Sign Ordinance - Amendment
- Site Plan Review Ordinance - Amendment
- Street Naming and House Numbering Ordinance - Amendment
- Property Maintenance Ordinance – Repeal & Replace

Charles Robbins opened the Public Hearing at 5:37 p.m.

Bryan Belliveau went over the changes to the ordinances.

Charles Robbins closed the Public Hearing at 5:45 p.m.

2. Public Hearing. Discussion and decision to approve the Application for an On-Premises Malt Liquor License for:

- American Dream Restaurants LLC d/b/a Pizza Hut
- 318 Madison Avenue

Charles Robbins opened the Public Hearing at 5:45 p.m.

Charles Robins closed the Public Hearing at 5:46 p.m.

**A motion was made by Paul York and seconded by Harold Bigelow to approve the Application for an On-Premises Malt Liquor License for American Dream Restaurants LLC d/b/a Pizza Hut.**

**Vote: 4/0**

**Consent Agenda:**

1. Approve and sign Minutes from the following:

- Regular Selectmen's Meeting – March 22, 2022

**A motion was made by Paul York and seconded by Steven Govoni to approve the Consent Agenda as written.**

**Vote: 4/0**

**Regular Agenda:**

1. Discussion and decision to appoint Jennifer Olsen as a member of the Sidewalk Committee with a term expiring June 30, 2022.

**A motion was made by Paul York and seconded by Steven Govoni to appoint Jennifer Olsen as a member of the Sidewalk Committee with a term expiring June 30, 2022.**

**Vote: 4/0**

2. Discussion and decision to appoint the Republican Party and Democratic Party Election/Ballot Clerks with terms expiring May 1, 2024. Lists included in packet.

**A motion was made by Paul York and seconded by Harold Bigelow to appoint the Republican Party and Democratic Party Election/Ballot Clerks with terms expiring May 1, 2024.**

**Vote: 4/0**

3. Discussion and decision to proclaim May 1 – May 7, 2022 as Professional Municipal Clerk Week.

**A motion was made by Paul York and seconded by Steven Govoni to proclaim May 1 – May 7, 2022 as Professional Municipal Clerk Week.**

**Vote: 4/0**

4. Discussion and decision to approve the Applications for Pool Tables Permit for the following:

Fraternal Order of Eagles #1457  
164 Water Street

Skowhegan/Madison Elks Lodge #2531  
21 Silver Street

Washburn Enterprises LLC d/b/a Central Maine Family Fun Bowling Center  
414 Madison Avenue

**A motion was made by Paul York and seconded by Harold Bigelow to approve the Applications for Pool Tables Permit for the following:**

**Fraternal Order of Eagles #1457  
164 Water Street**

**Skowhegan/Madison Elks Lodge #2531  
21 Silver Street**

**Washburn Enterprises LLC d/b/a Central Maine Family Fun Bowling Center  
414 Madison Avenue**

**Vote: 4/0**

5. Discussion and decision to approve the Application for Bowling Alley Permit for:

Washburn Enterprises LLC d/b/a Central Maine Family Fun Bowling Center  
414 Madison Avenue

**A motion was made by Paul York and seconded by Harold Bigelow to approve the Application for Bowling Alley Permit for Washburn Enterprises LLC d/b/a Central Maine Family Fun Bowling Center.**

**Vote: 4/0**

6. Discussion and decision to approve the Application for Parades and Processions to allow Main Street Skowhegan to implement riverfront activation in the southeast section of the Riverview Parking lot behind 141 & 151 Water Street from May 20, 2022 through September 30, 2022 and to waive the insurance.

**A motion was made by Steven Govoni and seconded by Paul York to approve the Application for Parades and Processions to allow Main Street Skowhegan to implement riverfront activation in the southeast section of the Riverview Parking lot behind 141 & 151 Water Street from May 20, 2022 through September 30, 2022 and to waive the insurance.**

**Vote: 4/0**

Recording Time: 36:44

7. Discussion and decision to approve the Application for Parades and Processions to allow Maine Street Skowhegan to hold Brew Fest on Water Street and Commercial Street on September 3, 2022 from 11:00 a.m. until 9:00 p.m. contingent upon receipt of insurance certificate.

**A motion was made by Paul York and seconded by Harold Bigelow to approve the Application for Parades and Processions to allow Maine Street Skowhegan to hold Brew Fest on Water Street and Commercial Street on September 3, 2022 from 11:00 a.m. until 9:00 p.m. contingent upon receipt of insurance certificate.**

**Vote: 4/0**

8. Discussion and decision to send a letter to the U.S. Economic Development Administration in support of the Skowhegan River Park for the NEPA request for public comment.

**A motion was made by Paul York and seconded by Harold Bigelow to send a letter to the U.S. Economic Development Administration in support of the Skowhegan River Park for the NEPA request for public comment.**

**Vote: 4/0**

9. Discussion and decision to allow Chief Bucknam to apply for the Bureau of Justice Assistance, 2023 Patrick Leahy Bulletproof Vest Partnership Grant in the amount of \$2,400.00. There is a 50% match for this grant.

**A motion was made by Paul York and seconded by Steven Govoni to allow Chief Bucknam to apply for the Bureau of Justice Assistance, 2023 Patrick Leahy Bulletproof Vest Partnership Grant in the amount of \$2,400.00.**

**Vote: 4/0**

10. Discussion and decision to expend an amount not to exceed \$1,000.00 from the Police Department Reserve Account, Cruiser Replacement Designation to have the new cruiser lettered and tinted.

**A notion was made by Paul York and seconded by Steven Govoni to expend an amount not to exceed \$1,000.00 from the Police Department Reserve Account, Cruiser Replacement Designation to have the new cruiser lettered and tinted.**

**Vote: 4/0**

11. Discussion and decision to award the Waste Compactor Electrical Work bid. The following bids were received:

Collins and Collins Electric	\$21,867.00
Quality Electric	\$26,000.00
Short Circuit	\$26,500.00

Bryan Belliveau recommends awarding the Waste Compactor Electrical Work bid to Short Circuit with a total bid price of \$26,500.00 and expending \$19,125.00 from the ARPA Funds and an amount not to exceed \$7,375.00 Solid Waste Management & Recycling Reserve Account, Equipment/Vehicle Designation.

A motion was made by Paul York and seconded by Steven Govoni to award the Waste Compactor Electrical Work bid to Short Circuit with a total bid price of \$26,500.00 and expend \$19,125.00 from the ARPA Funds and an amount not to exceed \$7,375.00 Solid Waste Management & Recycling Reserve Account, Equipment/Vehicle Designation.

Vote: 4/0

12. Treasurer's Warrants to be approved:

#86	\$	47,732.37 (Payroll #15)
#87	\$	12,829.81 (State Payables)
#88	\$	50,741.32 (Payroll #16)
#12	\$	112.50 (FY 2022 PSB Accounts Payables)
#89	\$	908,855.59 (FY 2022 Accounts Payables)
<b>Total</b>	<b>\$</b>	<b>1,020,271.59</b>

A motion was made by Paul York and seconded by Harold Bigelow to approve the Treasurer's Warrants as written.

Vote: 4/0

Recording Time: 46:28

13. Unfinished Business

- Review Policies and Ordinances
- Run of River/Economic Development
- Utilizing Outside Services
- Marketing/Celebrating Skowhegan
- Public Safety Building
- Sidewalks and Bike Trails/Lanes
- Second Bridge
- Solar Power
- Current Fire Station
- Mechanic Street School
- DEP PFAS Investigation

14. Other Business

Steven Govoni said that the Somerset County Budget Hearing was last night. The budget was approved by the Commissioners. This was a 4% increase over last year's budget.

Charles Robbins asked for the job descriptions for all of the department heads.

15. Sign Documents

**Adjourn Selectmen's Meeting.**

Approved and signed on May 24, 2022.

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A True Copy Attest: \_\_\_\_\_  
Cara L. Mason, Executive Secretary