

**Minutes  
Town of Skowhegan  
Regular Selectmen's Meeting  
5:30 P.M.  
Tuesday, May 24, 2022  
Municipal Building – Council Room**

**\*\*Anyone wishing to view this meeting may also do so from the  
Town of Skowhegan Facebook page\*\***

**Board of Selectmen:**

Todd Smith, Chairman  
Charles Robbins, Vice Chairman  
Harold Bigelow  
Steven Govoni  
Paul York

**Town Manager:**

Christine Almand

**Executive Secretary:**

Cara L. Mason

Call Selectmen's Meeting to order.

Todd Smith called the meeting to order.

1. The Pledge of Allegiance was recited.
2. Town Manager's Report

Town Meeting is on Monday, June 13<sup>th</sup> at 7:00 pm in the Opera House. Elections are on Tuesday, June 14<sup>th</sup> from 7:00 am – 8:00 pm in the Council Room. We would like to have all voters try to attend. On June 14<sup>th</sup>, the Selectmen's Meeting will be held in the Opera House.

The Southside Cemetery Tree Removal Bid closes on June 2<sup>nd</sup> at 9:00 am. For more information, visit our website or contact Gail Pelotte.

The Community Center Generator Bid closes on June 20<sup>th</sup> at 11:00 am. For more information, visit our website or contact Denise LeBlanc.

Congratulations to Jason Frost. Jason received the Wellness Employee of the Year Award for the Town of Skowhegan last week.

I will be out of the office May 27<sup>th</sup> – June 1<sup>st</sup> for vacation. If you need assistance, you may contact Chief Bucknam.

The Town offices will be closed on May 30<sup>th</sup> in observation of Memorial Day.

The Memorial Day Parade will be on Monday, May 30<sup>th</sup> starting at 10:00 am. The route starts at the intersection of Dyer Street and Madison Avenue and ends at the Veteran's Memorial on Water Street.

3. Items by the Public
4. Selectmen's Items
5. Department and Committee Reports

**Public Hearing:**

1. Public Hearing. Discussion and decision to approve the renewal Applications for Victualer Licenses. Public Hearing Notice/list of applicants attached.

Todd Smith opened the Public Hearing at 5:41 p.m.

Todd Smith closed the Public Hearing at 5:42 p.m.

**A motion was made by aul York and seconded by Charles Robbins to approve the renewal Applications for Victualer Licenses.**

Bryan Belliveau said that this year each of these were inspected prior to renewal. The application will be changed to add this as part of the annual renewal process.

**Vote: 5/0**

**Presentation:**

1. Jon Moody will give a presentation on the MSAD 54 budget.

Presentation attached.

**Consent Agenda:**

1. Approve and sign Minutes from the following:  
Regular Selectmen's Meeting – April 26, 2022
2. Accept the resignation of Rick Smith from the Sidewalk Committee.
3. Approve and sign the Warrant and Notice of Election to Call Maine School Administrative District No. 54 Referendum.
4. Approve and sign the Warrant and Notice of Election Calling Maine School Administrative District No. 54 Budget Validation Referendum.

**A motion was made by Paul York and seconded by Charles Robbins to approve the Consent Agenda as written.**

**Vote: 5/0**

Recording Time: 21:24

**Regular Agenda:**

1. Discussion and decision to appoint Laurie Greenleaf as Warden of the State of Maine Primary Election with a term expiring June 15, 2022.

**A motion was made by Paul York and seconded by Charles Robbins to appoint Laurie Greenleaf as Warden of the State of Maine Primary Election with a term expiring June 15, 2022.**

**Vote: 5/0**

2. Discussion and decision to approve the Purchase and Sales Contract to purchase the property located at 8 Mt. Pleasant Avenue (Map 26, Lot 5) from Joshua C. Bowden and Emma L. Arrowsmith (Bowden) for an amount not to exceed \$95,000.00, and to expend that amount from the Sappi TIF, (\$35,000.00 from the Economic and Community Projects Designation and \$60,000.00 from the New Activity Designation), contingent upon Town Meeting vote.

**A motion was made by Paul York and seconded by Steven Govoni to approve the Purchase and Sales Contract to purchase the property located at 8 Mt. Pleasant Avenue (Map 26, Lot 5) from Joshua C. Bowden and Emma L. Arrowsmith (Bowden) for an amount not to exceed \$95,000.00, and to expend that amount from the Sappi TIF, (\$35,000.00 from the Economic and Community Projects Designation and \$60,000.00 from the New Activity Designation), contingent upon Town Meeting vote.**

**Vote: 5/0**

**Recording Time:**

3. Discussion and decision to approve the Amended Town Meeting Warrant for the June 13, 2022 Town Meeting.

**A motion was made by Charles Robbins and seconded by Paul York to approve the Amended Town Meeting Warrant for the June 13, 2022 Town Meeting.**

**Vote: 5/0**

4. Discussion and decision to expend an amount not to exceed \$25.00 from the Benjamin Sawyer Prize Fund for this year's recipient.

**A motion was made by Paul York and seconded by Charles Robbins to expend an amount not to exceed \$25.00 from the Benjamin Sawyer Prize Fund for this year's recipient.**

**Vote: 5/0**

5. Discussion and decision to expend an amount not to exceed \$600.00 from the DARE Reserve Account to purchase T-shirts and memorabilia for Camp POSTCARD.

**A motion was made by Paul York and seconded by Charles Robbins to expend an amount not to exceed \$600.00 from the DARE Reserve Account to purchase T-shirts and memorabilia for Camp POSTCARD.**

**Vote: 5/0**

Recording Time: 25:33

6. Discussion and decision to approve the Build Maine, Traffic Calming & Pedestrian Safety Test Projects and authorize Christine Almand to sign the Memorandum of Understanding.

A motion was made by Paul York and seconded by Steven Govoni to approve the Build Maine, Traffic Calming & Pedestrian Safety Test Projects and authorize Christine Almand to sign the Memorandum of Understanding.

**An amended motion was made by Paul York and seconded by Steven Govoni to approve the Build Maine Traffic Calming and Pedestrian Safety Test Projects limited to painted calming measures only and authorize Christine Almand to sign the memorandum of understanding.**

**Vote: 5/0**

Recording Time: 01:18:34

7. Discussion regarding MDOT's response to the Town of Skowhegan's March 22, 2022 letter.

8. Economic and Community Development Warrant's to be approved:

#122	\$	575.00
<b>Total</b>	<b>\$</b>	<b>575.00</b>

**A motion was made by Paul York and seconded by Charles Robbins to approve the Economic and Community Development Warrant as written.**

**Vote: 5/0**

9. Treasurer's Warrants to be approved:

#94	\$	49,211.06 (Payroll #19)
#95	\$	20,571.49 (State Payables)
#96	\$	51,162.81 (Payroll #20)
#97	\$	1,006,340.00 (FY 2022 Accounts Payables)
<b>Total</b>	<b>\$</b>	<b>1,127,285.36</b>

**A motion was made by Paul York and seconded by Charles Robbins to approve the Treasurer's Warrants as written.**

**Vote: 5/0**

10. Unfinished Business

- Review Policies and Ordinances
- Run of River/Economic Development
- Utilizing Outside Services
- Marketing/Celebrating Skowhegan
- Public Safety Building
- Sidewalks and Bike Trails/Lanes
- Second Bridge
- Solar Power
- Current Fire Station
- Mechanic Street School
- DEP PFAS Investigation

Chief Howard spoke about the Public Safety Building Meeting.

Recording Time: 01:30:16

11. Other Business

12. Sign Documents

The Selectmen signed documents.

**Executive Session:**

1. Executive Session in accordance with M.R.S.A. Title 1 § 405 (6)(A) to discuss union contracts.

**A motion was made by Paul York and seconded by Steven Govoni to enter into Executive Session in accordance with M.R.S.A. Title 1 § 405 (6)(A) at 7:19 p.m. to discuss union contracts.**

**Vote: 5/0**

**A motion was made by Paul York and seconded by Charles Robbins to exit Executive Session at 7:38 p.m.**

**Vote: 5/0**

Discussion and decision to approve the union contracts for General Government, AFSCME and Fire.

**A motion was made by Paul York and seconded by Charles Robbins to approve the union contracts for General Government, AFSCME and Fire.**

**Vote: 5/0**

**Adjourn Selectmen's Meeting.**

Approved and signed on June 14, 2022.

_____	_____
_____	_____
_____	

A True Copy Attest: \_\_\_\_\_  
Cara L. Mason, Executive Secretary