

**Minutes
Town of Skowhegan
Regular Selectmen's Meeting
5:30 P.M.
Tuesday, June 14, 2022
Municipal Building – Opera House**

****Anyone wishing to view this meeting may also do so from the
Town of Skowhegan Facebook page****

Board of Selectmen:

Todd Smith, Chairman
Charles Robbins, Vice Chairman
Harold Bigelow
Steven Govoni
Paul York

Town Manager:

Christine Almand

Executive Secretary:

Cara L. Mason

Call Selectmen's Meeting to order.

Todd Smith called the meeting to order.

1. The Pledge of Allegiance was recited.
2. Town Manager's Report

If you are a registered voter in Skowhegan and have not voted yet, please do so before polls close at 8:00 tonight.

We are holding the Public Safety Building Groundbreaking Ceremony at 51 East Madison Road on June 21st at 9:00 a.m. All are welcome to attend.

The Community Center Generator Bid closes on June 20th at 11:00 am. For more information, visit our website or contact Denise LeBlanc.

3. Items by the Public

No Items by the Public.

4. Selectmen's Items

Paul York: Trees planted on Main Street

Charles Robbins: 101 people at Town Meeting

Harold Bigelow: West Front Market – 30 years
Chief Bucknam in the dunk tank – to benefit the Dan & Sharon Kinney

Steven Govoni: Congratulations to Louanne Barnes
Thanked Gail Pelotte and Trisha Austin for financials
Unveiling of murals
Green space by the river

Todd Smith: Skowhegan girls softball championships
What About Maine - BBQ cookoff
Maine Biz – Skowhegan comes alive
Commercial Street intersection

Recording Time: 11:38

5. Department and Committee Reports

Bryan Belliveau: Compactors delayed

Chief Howard: Public toured fire station
Thanked Jason Frost for his service

Chief Bucknam: Training through Friday
Asked to change meeting time to 5:00 p.m.

Recording Time: 28:13

Denise LeBlanc: Summer Food Program
Summer Brochures
Cal Ripkin Tournament
Two \$5,000.00 grants
Filling part-time positions
Infield drag – still have not received

Gail Pelotte: Thanked Paul York – trees in cemetery
Thanked election workers
Financials – apologized for being behind

Consent Agenda:

1. Approve and sign Minutes from the following:

- Regular Selectmen's Meeting – May 10, 2022
- Special Selectmen's Meeting – May 16, 2022
- Regular Selectmen's Meeting – May 24, 2022
- Special Selectmen's Meeting – June 3, 2022

2. Accept the resignation of Stefanie Jones as a reserve Police Officer effective May 24, 2022.
3. Accept the resignation of Don Kinney as Road Commissioner effective August 1, 2022.

A motion was made by Paul York and seconded by Charles Robbins to approve the Consent Agenda as written.

Vote: 5/0

Recording Time: 42:34

Regular Agenda:

1. Discussion and decision to approve the renewal Applications for an On-Premises Malt, Wine and Spirits License for:

Skowhegan State Fair
33 Constitutional Avenue

Unwined, LLC d/b/a Unwined
151 Water Street

A motion was made by Paul York and seconded by Charles Robbins to approve the renewal Applications for an On-Premises Malt, Wine and Spirits License for Skowhegan State Fair and Unwined, LLC d/b/a Unwined.

Vote: 5/0

2. Discussion and decision to approve the renewal Application for an On-Premises Malt and Wine License for:

Howco Foods, Inc. d/b/a Ken's Restaurant
411 Madison Avenue

A motion was made by Paul York and seconded by Charles Robbins to approve the renewal Application for an On-Premises Malt and Wine License for Howco Foods, Inc. d/b/a Ken's Restaurant.

Vote: 5/0

3. Discussion and decision to approve Application for Parades and Processions to allow the Rotary Club of Skowhegan to hold the Annual Lobster Bake in the Municipal Parking Lot on August 4, 2022 from 9:00 a.m. until 7:00 p.m., contingent upon the receipt of the Certificate of Liability Insurance.

A motion was made by Paul York and seconded by Charles Robbins to approve Application for Parades and Processions to allow the Rotary Club of Skowhegan to hold the Annual Lobster Bake in the Municipal Parking Lot on August 4, 2022 from 9:00 a.m. until 7:00 p.m., contingent upon the receipt of the Certificate of Liability Insurance.

Vote: 5/0

Recording Time: 43:52

4. Discussion and decision to approve the non-union wage increases.

A motion was made by Paul York and seconded by Charles Robbins to approve the non-union wage increases.

An amended motion was made by Paul York and seconded by Charles Robbins to table this item until the next meeting.

Vote: 5/0

Recording Time: 1:25:12

5. Discussion and decision to expend an amount not to exceed \$100.00 from the Planning Reserve Account, Heritage Council Designation to purchase smoke detectors, fire extinguishers and exit signs for the Dudley Corner Schoolhouse.

A motion was made by Paul York and seconded by Charles Robbins to expend an amount not to exceed \$100.00 from the Planning Reserve Account, Heritage Council Designation to purchase smoke detectors, fire extinguishers and exit signs for the Dudley Corner Schoolhouse.

Vote: 5/0

6. Discussion and decision to expend an amount not to exceed \$3,557.50 from the Cemetery Reserve Account, Cemetery Maintenance Designation for maintenance of the cemetery curbs and tomb.

A motion was made by Paul York and seconded by Charles Robbins to expend an amount not to exceed \$3,557.50 from the Cemetery Reserve Account, Cemetery Maintenance Designation for maintenance of the cemetery curbs and tomb.

Vote: 5/0

7. Discussion and decision to expend an amount not to exceed \$5,000.00 from the Cemetery Reserve Account, Cemetery Maintenance Designation for maintenance of the cemetery turf.

A motion was made by Paul York and seconded by Charles Robbins to expend an amount not to exceed \$5,000.00 from the Cemetery Reserve Account, Cemetery Maintenance Designation for maintenance of the cemetery turf.

Vote: 5/0

8. Discussion and decision to expend an amount not to exceed \$23,757.00 from the Highway Department Contract Services Account, Street Painting Designation, and allow Don Kinney to join with the Town of Winslow (Lucas Striping) for street painting.

A motion was made by Paul York and seconded by Charles Robbins to expend an amount not to exceed \$23,757.00 from the Highway Department Contract Services Account, Street Painting Designation, and allow Don Kinney to join with the Town of Winslow (Lucas Striping) for street painting.

Vote: 5/0

9. Discussion and decision to award the Tree and Stump Removal Bid. The following bids were received:

Belanger Tree Care	\$13,350.00
Arbor Mountain Tree Service	\$7,200.00

The Cemetery Committee recommends awarding the Tree and Stump Removal Bid to Arbor Mountain Tree Service with a total bid amount of \$7,200.00 and expending that amount from the Cemetery Reserve Account, Tree Care Designation.

A motion was made by Paul York and seconded by Charles Robbins to award the Tree and Stump Removal Bid to Arbor Mountain Tree Service with a total bid amount of \$7,200.00 and expend that amount from the Cemetery Reserve Account, Tree Care Designation.

Vote: 5/0

10. Discussion and decision to allow Brent Dickey to go out to bid for Polymer and Sodium Hypochlorite.

A motion was made by Paul York and seconded by Charles Robbins to allow Brent Dickey to go out to bid for Polymer and Sodium Hypochlorite.

Vote: 5/0

11. Discussion and decision to approve and sign the Warranty Deed with Jason Cooke for the sale of the Mechanic Street School property located at 31 Mechanic Street (Map 23, Lot 108).

A motion was made by Paul York and seconded by Charles Robbins to approve and sign the Warranty Deed with Jason Cooke for the sale of the Mechanic Street School property located at 31 Mechanic Street (Map 23, Lot 108).

Vote: 5/0

12. Discussion and decision to accept the Wal-Mart Foundation, Community Grant in the amount of \$5,000.00. There is no match for this grant.

A motion was made by Paul York and seconded by Charles Robbins to accept the Wal-Mart Foundation, Community Grant in the amount of \$5,000.00.

Vote: 5/0

Recording Time: 1:32:24

13. Discussion and decision to accept the Full Plates- Full Potential, Full Plate Summer Meals Grant in the amount of \$5,000.00. There is no match for this grant.

A motion was made by Paul York and seconded by Charles Robbins to accept the Full Plates- Full Potential, Full Plate Summer Meals Grant in the amount of \$5,000.00.

Vote: 5/0

14. Discussion and decision to scale back Selectmen's Meeting Minutes to motions and votes.

A motion was made by Charles Robbins and seconded by Paul York to scale back Selectmen's Meeting Minutes to motions and votes.

Vote: 5/0

15. Discussion and decision to pre-approve a FY 2023 Warrant in an amount not to exceed \$650.00 for Maine Property Tax School, training for Leisa Emery-Burns and Bonnie Baker.

A motion was made by Paul York and seconded by Charles Robbins to pre-approve a FY 2023 Warrant in an amount not to exceed \$650.00 for Maine Property Tax School, training for Leisa Emery-Burns and Bonnie Baker.

Vote: 5/0

16. Discussion regarding filling the Road Commissioner vacancy.

Appointed by Town Manager and confirmed by the Selectmen through the end of the term.

Recording Time: 1:54:07

17. Economic and Community Development Warrant's to be approved:

#123	\$	1,062.00
Total	\$	1,062.00

A motion was made by Paul York and seconded by Charles Robbins to approve the Economic and Community Development Warrant's as written.

Vote: 5/0

18. Treasurer's Warrants to be approved:

#98	\$	50,201.23 (Payroll #21)
#99	\$	52,572.46 (Payroll #22)
#100	\$	15,403.82 (State Payables)
#101	\$	16,529.29 (State Payables)
#102	\$	61,990.76 (Payroll #23)
#103	\$	1,159,843.01 (FY 2022 Accounts Payables)
Total	\$	1,365,540.57

A motion was made by Paul York and seconded by Charles Robbins to approve the Treasurer's Warrants as written.

Vote: 5/0

19. Unfinished Business

- Review Policies and Ordinances
- Run of River/Economic Development
- Utilizing Outside Services
- Marketing/Celebrating Skowhegan
- Public Safety Building
- Sidewalks and Bike Trails/Lanes
- Second Bridge
- Solar Power
- Current Fire Station
- Mechanic Street School - Sold
- DEP PFAS Investigation

Items to potentially add to unfinished business:

- Red Bridge Road
- ARPA Funds
- Landscaping

Recording Time: 2:01:47

Chief Howard: Public Safety Building Change Order – additional concrete

20. Other Business

No Other Business.

21. Sign Documents

The Selectmen signed documents.

Executive Session:

1. Executive Session in accordance with M.R.S.A. Title 1 § 405 (6)(E) for consultation with legal counsel.

A motion was made by Charles Robbins and seconded by Paul York to enter into Executive Session in accordance with M.R.S.A. Title 1 § 405 (6)(E) at 7:46 p.m. for consultation with legal counsel.

Vote: 5/0

A motion was made by Charles Robbins and seconded by Paul York to exit Executive Session at 8:57 p.m.

Vote: 5/0

Nothing to report.

Adjourn Selectmen's Meeting.

Approved and signed on June 28, 2022.

A True Copy Attest: _____
Cara L. Mason, Executive Secretary