

**Minutes  
Town of Skowhegan  
Regular Selectmen's Meeting  
5:30 P.M.  
Tuesday, June 28, 2022  
Municipal Building – Council Room**

**\*\*Anyone wishing to view this meeting may also do so from the  
Town of Skowhegan Facebook page\*\***

**Board of Selectmen:**

Todd Smith, Chairman  
Charles Robbins, Vice Chairman  
Harold Bigelow  
Steven Govoni  
Paul York

**Town Manager:**

Christine Almand

**Executive Secretary:**

Cara L. Mason

Call Selectmen's Meeting to order.

Todd Smith called the meeting to order.

1. The Pledge of Allegiance was recited
2. Town Manager's Report

The Town offices will be closed on July 4<sup>th</sup> in observation of Independence Day.

Free Concerts in the Park at Coburn Park every Sunday night at 5:00 from July 3<sup>rd</sup> through August 28<sup>th</sup>.

3. Items by the Public
4. Selectmen's Items

Harold Bigelow: Summer weather.  
Skowhegan – wonderful town

Steven Govoni: Condolences to the families of Ned Goff and Jim Preble.  
Police training – last week

Charles Robbins: Thanked the Chamber – BBQ cookoff – 36 teams  
Jaycie Christopher  
4<sup>th</sup> of July weekend

Paul York: Public Safety Building Update?

Todd Smith: BBQ Cookoff

5. Department and Committee Reports

Bryan Belliveau: Compactor – received the wrong one  
Screened 800-900 yards of compost  
Chipping – next week

Chief Bucknam: BBQ Cookoff  
Corporal Cole softball – last Saturday  
Training – 41 attended  
Looking to bring more training in – Municipal Parking Lot –  
shutting down Water Street – July 20<sup>th</sup>

**A motion was made by Paul York and seconded by Charles Robbins to allow use of the Municipal Parking Lot and shutting down Water Street on July 20, 2022 for training purposes.**

**Vote: 5/0**

Recording Time: 15:48

Chief Howard: Fireworks safety – obey the laws  
Burning Permits – free online or at the fire station

Denise LeBlanc: Cal Ripkin Championships  
July – Parks and Recreation month  
Jaycie Christopher – Basketball camp this week  
Programs are all up and running  
Generator bid – double what we expected

**Consent Agenda:**

1. Approve and sign Minutes from the following:

Regular Selectmen's Meeting – June 14, 2022

**A motion was made by Paul York and seconded by Charles Robbins to approve the Consent Agenda as written.**

**Vote: 5/0**

Recording Time: 25:29

**Regular Agenda:**

1. Discussion and decision to approve the Application for Parades and Processions to allow Somerset Public Health to hold a 5K road race on August 5, 2022 at 8:00 a.m.

**A motion was made by Paul York and seconded by Charles Robbins to approve the Application for Parades and Processions to allow Somerset Public Health to hold a 5K road race on August 5, 2022 at 8:00 a.m.**

**Vote: 5/0**

2. Discussion and decision to approve the Application for Pawnbroker or Precious Metal Dealer License for:

Maine Pawn & Gun, Inc.  
6 Main Street

**A motion was made by Paul York and seconded by Charles Robbins to approve the Application for Pawnbroker or Precious Metal Dealer License for Maine Pawn & Gun, Inc.**

**Vote: 5/0**

3. Discussion and decision to transfer an amount not to exceed \$30,000.00 from the Fire Department Wages account to the Solid Waste, Disposal Costs account.

**A motion was made by Charles Robbins and seconded by Paul York to transfer an amount not to exceed \$30,000.00 from the Fire Department Wages account to the Solid Waste, Disposal Costs account.**

**Vote: 5/0**

4. Discussion and decision to redesignate \$40,430.93 from the Sappi TIF, Marketing and Website Designation to the Sappi TIF, New Activity Designation.

**A motion was made by Paul York and seconded by Charles Robbins to redesignate \$40,430.93 from the Sappi TIF, Marketing and Website Designation to the Sappi TIF, New Activity Designation.**

**Vote: 5/0**

5. Discussion and decision to expend an amount not to exceed \$13,000.00 from the Sappi TIF, Economic & Community Development Projects Designation to cover additional funds for the Façade Grants.

**A motion was made by Charles Robbins and seconded by Steven Govoni to expend an amount not to exceed \$13,000.00 from the Sappi TIF, Economic & Community Development Projects Designation to cover additional funds for the Façade Grants.**

**Vote: 5/0**

6. Discussion and decision to expend an amount not to exceed \$15.00 from the Micro Business Loan Reserve Account to terminate the UCC filing for Rebecca and Richard Lyons (Showcase Trophy). Their loan is now paid in full.

**A motion was made by Paul York and seconded by Charles Robbins to expend an amount not to exceed \$15.00 from the Micro Business Loan Reserve Account to terminate the UCC filing for Rebecca and Richard Lyons (Showcase Trophy).**

**Vote: 5/0**

7. Discussion and decision regarding whether a fee should be charged to register vacant properties pursuant to the Property Maintenance Ordinance.

**A motion was made by Paul York and seconded by Charles Robbins to charge a fee of \$75.00 to register vacant properties.**

**Vote: 5/0**

Recording Time: 37:09

8. Discussion and decision to approve the police department union contract.

**A motion was made by Paul York and seconded by Charles Robbins to approve the police department union contract.**

**Vote: 5/0**

9. Discussion and decision to approve the non-union pay scale.

**A motion was made by Paul York and seconded by Charles Robbins to approve the non-union pay scale.**

**Vote: 5/0**

Recording Time: 38:48

10. Discussion and decision to approve the Village Partnership Initiative Agreement; authorize Christine Almand to sign the agreement; allow Christine Almand to go out to bid; and expend an amount not to exceed \$80,000.00 (\$75,000.00 from Surplus and \$5,000.00 from the Highway Department Roads and Sidewalks Account, Bridge Improvements Designation).

**A motion was made by Paul York and seconded by Charles Robbins to approve the Village Partnership Initiative Agreement; authorize Christine Almand to sign the agreement; allow Christine Almand to go out to bid; and expend an amount not to exceed \$80,000.00 (\$75,000.00 from Surplus and \$5,000.00 from the Highway Department Roads and Sidewalks Account, Bridge Improvements Designation).**

**An amended motion was made by Paul York and seconded by Charles Robbins to approve the Village Partnership Initiative Agreement, with changes and after review by Ken Lexier; authorize Christine Almand to sign the agreement; allow Christine Almand to go out to bid; and expend an amount not to exceed \$80,000.00 (\$75,000.00 from Surplus and \$5,000.00 from the Highway Department Roads and Sidewalks Account, Bridge Improvements Designation).**

**Vote: 5/0**

Recording Time: 54:30

11. Discussion and decision to agree to participate with Somerset County in the Central Square Public Safety Project, and expend an amount not to exceed \$92,468.86 from the ARPA Funds.

**A motion was made by Paul York and seconded by Charles Robbins to agree to participate with Somerset County in the Central Square Public Safety Project, and expend an amount not to exceed \$92,468.86 from the ARPA Funds.**

**Vote: 5/0**

12. Discussion and decision to approve the Applications for Beano/Bingo and Games of Change for the Skowhegan State Fair, August 11, 2022 through August 20, 2022.

**A motion was made by Paul York and seconded by Charles Robbins to approve the Applications for Beano/Bingo and Games of Change for the Skowhegan State Fair, August 11, 2022 through August 20, 2022.**

**Vote: 5/0**

13. Discussion and decision to approve the Appointments, Selectmen Committee Appointments and Selectmen Sub-committee Appointments.

**A motion was made by Paul York and seconded by Charles Robbins to approve the updated Appointments, Selectmen Committee Appointments and Selectmen Sub-committee Appointments.**

**Vote: 5/0**

Recording Time: 59:46

14. Treasurer's Warrants to be approved:

#104	\$	49,295.82 (Payroll #24)
#105	\$	59,477.08 (Payroll #25)
#106	\$	13,725.21 (State Payables)
#107	\$	239,781.90 (FY 2022 Accounts Payables)
#13	\$	3,096,930.04 (FY 2022 Accounts Payables)
<b>Total</b>	<b>\$</b>	<b>3,459,210.05</b>

**A motion was made by Paul York and seconded by Charles Robbins to approve the Treasurer's Warrants as written.**

**Vote: 5/0**

15. Unfinished Business

- Review Policies and Ordinances
- Run of River/Economic Development
- Utilizing Outside Services
- Marketing/Celebrating Skowhegan
- Public Safety Building
- Sidewalks and Bike Trails/Lanes
- Second Bridge
- Solar Power
- Current Fire Station
- DEP PFAS Investigation
- Non-union Pay Scales

16. Other Business

Recording Time: 01:00:58

Non-union pay scale discussion.

17. Sign Documents

The Selectmen signed documents.

**Adjourn Selectmen's Meeting.**

Approved and signed on July 12, 2022.

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A True Copy Attest: \_\_\_\_\_  
Cara L. Mason, Executive Secretary