

**Minutes
Town of Skowhegan
Regular Selectmen's Meeting
5:30 P.M.
Tuesday, July 12, 2022
Municipal Building – Council Room**

****Anyone wishing to view this meeting may also do so from the
Town of Skowhegan Facebook page****

Board of Selectmen:

Todd Smith, Chairman
Charles Robbins, Vice Chairman
Harold Bigelow
Steven Govoni
Paul York

Town Manager:

Christine Almand

Executive Secretary:

Cara L. Mason

Call Selectmen's Meeting to order.

Todd Smith called the meeting to order.

1. The Pledge of Allegiance was recited.
2. Town Manager's Report

On July 8th we sent out 435 – 30 Day Lien Notices for the 2022 taxes. This is the lowest number of notices sent out since I started tracking them in 2014.

On July 22nd at 10:45, the Board of Selectmen will meet with Maine Department of Transportation officials for a site visit at the Commercial Street/Madison Avenue intersection to discuss future traffic changes.

Free Concerts in the Park at Coburn Park Sunday nights at 5:00 from now through August 28th.

3. Items by the Public

Kristina Cannon – Downtown sidewalks have been repainted.

A motion was made by Paul York and seconded by Harold Bigelow to allow Main Street to paint the remaining four crosswalks.

Vote: 5/0

Recording Time: 05:34

4. Selectmen's Items

Paul York: Pocket Park looks awful
Weeds growing downtown – Christine Almand will call Don Kinney

Charles Robbins: Any money from the electric charging stations? – Gail Pelotte will get the report.
Business after hours at Dairy Treat
Shopping center on island grown up – need to contact owner
Over-head signs on Water Street

Recording Time: 12:11

Harold Bigelow: Met with family that is moving here – Skowhegan is great

Todd Smith: Directional arrows and crosswalks not painted
Trial period – who determines when it's over and how it went? –
Kristina Cannon will update on survey results.

5. Department and Committee Reports

Denise LeBlanc: FEMA approved the grant for the Generator for the full amount -
\$111,640.00

A motion was made by Charles Robbins and seconded by Paul York to accept the MEMA, EMPG, Critical Infrastructure Generator Project Grant in the amount of \$111,640.00 for the Community Center Generator.

Vote: 5/0

Recording Time: 21:04

Bryan Belliveau: Transfer Station stickers must be on vehicles
Wood pile – clean material only – no nails
CMP and Short Circuit waiting on compactor for installation.

Recording Time: 26:38

Chief Bucknam: Downtown roads closed July 20th for training
National Night Out – August 2nd

Chief Howard: Update on Public Safety Building

Recording Time: 34:32

Consent Agenda:

1. Approve and sign Minutes from the following:

Special Selectmen's Meeting – June 28, 2022

Regular Selectmen's Meeting – June 28, 2022

2. Approve and sign a Cemetery Deed in the East Skowhegan Cemetery for:

Clarice Redlevske and Sandra Knight – Lot 185, 2 N Graves

3. Accept the resignation of Shawn Howard as Fire Chief effective October 31, 2022.

A motion was made by Paul York and seconded by Charles Robbins to approve the Consent Agenda as written.

Vote: 5/0

Regular Agenda:

1. Discussion and decision to appoint one or two Selectmen representatives to participate in the Road Commissioner hiring process.

A motion was made by Todd Smith and seconded by Paul York to appoint Charles Robbins and Harold Bigelow as Selectmen representatives to participate in the Road Commissioner hiring process.

Vote: 5/0

Recording Time: 38:47

2. Discussion and decision to appoint one or two Selectmen representatives to participate in the Fire Chief hiring process.

A motion was made by Steven Govoni and seconded by Charles Robbins to appoint Todd Smith and Paul York as Selectmen representatives to participate in the Fire Chief hiring process.

Vote: 5/0

3. Discussion and decision to expend an amount not to exceed \$2,360.00 from the Police Department Reserve Account, Training Designation for FBI LEEDA Leadership Training.

A motion was made by Paul York and seconded by Charles Robbins to expend an amount not to exceed \$2,360.00 from the Police Department Reserve Account, Training Designation for FBI LEEDA Leadership Training.

Vote: 5/0

4. Discussion and decision to award the Polymer Emulsion Bid. The following bids were received:

		<u>4 drum lots</u>	<u>2 drum lots</u>
Polydyne, Inc.		1.72/lb.	1.89/lb.
Atlantic Coast Polymers	ACP-515	\$1.95/lb.	\$1.89/lb.
	ACP-62	\$2.45/lb.	\$2.55/lb.
GAC Chemical		\$2.65/lb.	\$2.65/lb.

Brent Dickey recommends awarding the Polymer Emulsion Bid to Polydyne, Inc. with a total bid price of \$13,932.00 and expending that amount from the Pollution Control Supplies Account, Chemicals Designation.

A motion was made by Paul York and seconded by Charles Robbins to award the Polymer Emulsion Bid to Polydyne, Inc. with a total bid price of \$13,932.00 and expend that amount from the Pollution Control Supplies Account, Chemicals Designation.

Vote: 5/0

Recording Time: 42:50

5. Discussion and decision to award the Sodium Hypochlorite Bid. The following bids were received:

Harcros Chemical	\$2.875/gal.
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Brent Dickey recommends awarding the Sodium Hypochlorite Bid to Harcros Chemical with a total bid price of \$25,875.00 and expending that amount from the Pollution Control Supplies Account, Chemicals Designation.

A motion was made by Paul York and seconded by Charles Robbins to award the Sodium Hypochlorite Bid to Harcros Chemical with a total bid price of \$25,875.00 and expend that amount from the Pollution Control Supplies Account, Chemicals Designation.

Vote: 5/0

6. Discussion and decision to award the Community Center Generator Bid. The following bid was received:

Quality Electric	\$111,640.00
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Denise Leblanc recommends awarding the Generator Bid to Quality Electric with a total bid price of \$111,640.00 and expending that amount from the ARPA Funds. All or part of this may be funded by the Emergency Management Performance Grant.

A motion was made by Paul York and seconded by Charles Robbins to award the Generator Bid to Quality Electric with a total bid price of \$111,640.00 and expend that amount from the Emergency Management Performance Grant.

Vote: 5/0

7. Discussion and decision to accept the State of Maine, Bureau of Parks and Recreation, Municipal Snowmobile Grant in the amount of \$16,800.00.

A motion was made by Paul York and seconded by Charles Robbins to accept the State of Maine, Bureau of Parks and Recreation, Municipal Snowmobile Grant in the amount of \$16,800.00.

Vote: 5/0

8. Discussion and decision to allow Greg Dore to issue an RFP for Engineering Services for the Cold Brook Stream Crossing project.

A motion was made by Paul York and seconded by Charles Robbins to allow Greg Dore to issue an RFP for Engineering Services for the Cold Brook Stream Crossing project.

Vote: 3/1/1 (Harold Bigelow opposed, Steven Govoni abstained)

Recording Time: 49:24

9. Discussion and decision to approve the Recyclable Materials Agreement with Casella Major Account Services, LLC from August 1, 2022 through July 31, 2025.

A motion was made by Paul York and seconded by Charles Robbins to approve the Recyclable Materials Agreement with Casella Major Account Services, LLC from August 1, 2022 through July 31, 2025.

Vote: 5/0

10. Discussion and decision to vote to elect Tim Curtis to MMA's Legislative Policy Committee.

A motion was made by Paul York and seconded by Charles Robbins to vote to elect Tim Curtis to MMA's Legislative Policy Committee.

Vote: 5/0

11 Treasurer's Warrants to be approved:

#108	\$	57,954.20 (Payroll #26)
#109	\$	33,545.81 (State Payables)
#110	\$	261,525.39 (FY 2022 Accounts Payables)
#2	\$	55,277.27 (Payroll #27)
#13	\$	164,652.24 (FY 2023 Accounts Payables)
Total	\$	572,954.91

A motion was made by Paul York and seconded by Charles Robbins to approve the Treasurer's Warrants as written.

Vote: 5/0

12. Unfinished Business

- Review Policies and Ordinances
- Run of River/Economic Development
- Utilizing Outside Services
- Marketing/Celebrating Skowhegan
- Public Safety Building
- Sidewalks and Bike Trails/Lanes
- Second Bridge
- Solar Power
- Current Fire Station
- DEP PFAS Investigation
- Non-union Pay Scales

Steven Govoni: Pocket Park and around Chamber building needs some attention.
Need better plan of action

Recording Time: 54:20

Fire Station property lines?

Charles Robbins: Do all departments hold safety meetings?

13. Other Business

No Other Business discussed.

14. Sign Documents

The Selectmen signed documents.

Adjourn Selectmen's Meeting.

Approved and signed on July 26, 2022.

A True Copy Attest: _____
Cara L. Mason, Executive Secretary