

**Minutes
Town of Skowhegan
Regular Selectmen's Meeting
5:30 P.M.
Tuesday, July 26, 2022
Municipal Building – Council Room**

****Anyone wishing to view this meeting may also do so from the
Town of Skowhegan Facebook page****

Board of Selectmen:

Todd Smith, Chairman
Charles Robbins, Vice Chairman
Harold Bigelow - Absent
Steven Govoni
Paul York

Town Manager:

Christine Almand - Absent

Executive Secretary:

Cara L. Mason

Call Selectmen's Meeting to order.

Todd Smith called the meeting to order.

1. The Pledge of Allegiance was recited.
2. Town Manager's Report

Christine Almand is not here because of a family emergency.

Todd Smith read the Town Manager's Report:

On July 22nd, the Board of Selectmen met with Maine DOT officials at the Commercial St./Madison Ave. intersection to discuss future traffic changes. The DOT will provide more truck route signage and increase the red cycles for the signal at the Madison Ave./High St. intersection. They are going to get back to us after modeling a trial closure of the entrance onto Commercial St. from Water St.

The Cold Brook Stream Crossing Engineering Bid closes on August 3rd at 11:00 am. For more information visit our website or contact Greg Dore.

There is a public information meeting regarding the Skowhegan River Park Project on August 8th from 5:30 to 6:30 pm. This meeting is to inform the public of the anticipated environmental impacts and how to provide comments on our applications to the Maine Department of Environmental Protection.

I will be out of the office July 28th – August 4th for vacation and August 9th – 12th for the MTCMA Institute. If you need assistance, you may contact Chief Bucknam.

Free Concerts in the Park at Coburn Park Sunday nights at 5:00 from now through August 28th.

The Artisan Bread Fair will be held on July 30th from 9:00 am – 3:00 pm at the Skowhegan State Fairgrounds. This event is free to the public. Parking is \$5.

National Night Out is August 2nd from 5:00 – 8:00 pm in Coburn Park. For more information, visit the Skowhegan Police Department's Facebook page.

River Fest is August 4th - August 7th. Moonlight Madness is on Friday, August 5th. Visit the website at www.skowheganriverfest.com for a schedule of events.

The Skowhegan State Fair is open August 11th – 20st.

During the fair, don't forget to stop by the New Balance Tent Sale (August 11th – 22nd).

A motion was made by Paul York and seconded by Charles Robbins to approve the application for Parades and Processions to allow the Skowhegan-Madison Elks # 2531 to hold a motorcycle run on July 30, 2022 at 10:00 a.m., contingent upon receipt of insurance.

Vote: 4/0

3. Items by the Public

Recording Time: 04:26

4. Selectmen's Items

Steven Govoni: So many things happening in the next six weeks
River Fest
Skowhegan State Fair
New Balance Tent Sale
Bread Fair
National Night out

Charles Robbins: Condolences to Steve Spaulding's family
Skowhegan State Fair
River Fest
Dinner in the Park

Todd Smith: Lots going on
Condolences to Steve Spaulding's family
Main Street Plaza

5. Department and Committee Reports

Stephen McDaniel: Field Maintenance Machine

Bryan Belliveau: Compactors – Aug. 1st

Chief Bucknam: National Night Out
Joint Training

Public Hearing:

1. Public Hearing: Discussion and decision to approve the Application for On-Premises License for Malt Liquor, Wine and Spirits and Application for Victualer License for:

Chamnanphai LLC d/b/a ZAAP Thai Restaurant
105 Water Street

Todd Smith opened the Public Hearing at 5:38 p.m.

Todd Smith closed the Public Hearing at 5:39 p.m.

A motion was made by Paul York and seconded by Charles Robbins to approve the Application for On-Premises License for Malt Liquor, Wine and Spirits and Application for Victualer License for Chamnanphai LLC d/b/a ZAAP Thai Restaurant.

Vote: 4/0

Consent Agenda:

1. Approve and sign Minutes from the following:

Regular Selectmen's Meeting – July 12, 2022

2. Approve and sign a Cemetery Deed in the East Skowhegan Cemetery for:

Edmond Turcotte – Lot 186, 1st South Grave

A motion was made by Paul York and seconded by Charles Robbins to approve the Consent Agenda as written.

Vote: 4/0

Recording Time: 11:11

Regular Agenda:

1. Discussion and decision to appoint Christine Almand as interim Road Commissioner effective August 1, 2022.

A motion was made by Paul York and seconded by Charles Robbins to appoint Christine Almand as interim Road Commissioner effective August 1, 2022.

Vote: 4/0

2. Discussion and decision to approve the renewal Application for On-Premises License for Malt Liquor, Wine and Spirits for:

Bloomfield Tavern, LLC d/b/a Bloomfield's Tavern
40 Water Street

A motion was made by Paul York and seconded by Charles Robbins to approve the renewal Application for On-Premises License for Malt Liquor, Wine and Spirits for Bloomfield Tavern, LLC d/b/a Bloomfield's Tavern.

Vote: 4/0

3. Discussion and decision to approve the Request for Extension of License Privileges for an On-Premises Establishment for:

Unwined LLC d/b/a Unwined
151 Water Street

A motion was made by Paul York and seconded by Charles Robbins to approve the Request for Extension of License Privileges for an On-Premises Establishment for Unwined LLC d/b/a Unwined.

Vote: 4/0

4. Discussion and decision to approve the Application to License Games of Chance for Sports Projects Inc. to hold Texas Holdem Poker and High Spade at the Skowhegan State Fair from August 11, 2022 through August 20, 2022.

A motion was made by Paul York and seconded by Charles Robbins to approve the Application to License Games of Chance for Sports Projects Inc. to hold Texas Holdem Poker and High Spade at the Skowhegan State Fair from August 11, 2022 through August 20, 2022.

Vote: 4/0

5. Discussion and decision to expend an amount not to exceed \$3,690.00 from the Cemetery Reserve Account, Survey Designation for surveys of the Herrin Cemetery and the Malbons Mills Cemetery.

A motion was made by Paul York and seconded by Charles Robbins to expend an amount not to exceed \$3,690.00 from the Cemetery Reserve Account, Survey Designation for surveys of the Herrin Cemetery and the Malbons Mills Cemetery.

Vote: 4/0

6. Discussion and decision to approve the updated non-union pay scale.

A motion was made by Paul York and seconded by Charles Robbins to approve the updated non-union pay scale.

Vote: 4/0

Recording Time: 17:40

7. Discussion and decision to approve the amended Personnel Policy.

A motion was made by Paul York and seconded by Charles Robbins to approve the amended Personnel Policy with the discussed modifications.

Vote: 4/0

Recording Time: 24:31

8. Discussion and decision to allow the Cemetery Committee to go out to bid for Southside Cemetery Reconstruction.

A motion was made by Paul York and seconded by Charles Robbins to allow the Cemetery Committee to go out to bid for Southside Cemetery Reconstruction.

Vote: 4/0

9. Discussion and decision to approve the Pole Location Permit to allow CMP and Consolidated Communications to place one pole on the Russell Road, 1,513' west of the intersection of Russell Road and Goodwin Road.

A motion was made by Paul York and seconded by Charles Robbins to approve the Pole Location Permit to allow CMP and Consolidated Communications to place one pole on the Russell Road, 1,513' west of the intersection of Russell Road and Goodwin Road.

Vote: 4/0

10. Discussion and decision to vote to elect one MMA Vice President and three MMA Executive Committee Members.

A motion was made by Paul York and seconded by Charles Robbins to vote to elect one MMA Vice President and three MMA Executive Committee Members as listed on the ballot.

Vote: 4/0

11. Discussion and decision to schedule the joint meeting with the Planning Board for September 20, 2022 at 6:00 p.m.

A motion was made by Paul York and seconded by Charles Robbins to schedule the joint meeting with the Planning Board for September 20, 2022 at 6:00 p.m.

Vote: 4/0

12 Treasurer's Warrants to be approved:

#111	\$	52,075.09 (FY 2022 Accounts Payable)
#4	\$	57,509.52 (Payroll #28)
#5	\$	55,653.11 (Payroll #29)
#6	\$	15,932.19 (State Payables)
#7	\$	49,084.99 (FY 2023 Accounts Payables)
#14	\$	38,141.50 (FY 2022 PSB Accounts Payables)
Total	\$	268,396.40

A motion was made by Paul York and seconded by Charles Robbins to approve the Treasurer's Warrants as written.

Vote: 4/0

Recording Time: 28:29

13. Unfinished Business

- Review Policies and Ordinances
- Run of River/Economic Development
- Utilizing Outside Services
- Marketing/Celebrating Skowhegan
- Public Safety Building
- Sidewalks and Bike Trails/Lanes
- Second Bridge
- Solar Power
- Current Fire Station
- DEP PFAS Investigation
- Non-union Pay Scales

Update on PSB change order.

A motion was made by Paul York and seconded by Charles Robbins that Steven Govoni be involved in any meetings regarding the Public Safety Building.

Vote: 4/0

Recording Time: 36:34

14. Other Business

Steven Govoni: Correspondence regarding sidewalk by the Main Street Plaza
Sidewalk Committee meets this Thursday

Bryan Belliveau: Walking bridge – rotted boards

Paul York: Sidewalk – Dr. Mann Road

15. Sign Documents

The Selectmen signed documents.

Adjourn Selectmen's Meeting.

Approved and signed on August 9, 2022.

A True Copy Attest: _____
Cara L. Mason, Executive Secretary