

**Minutes
Town of Skowhegan
Regular Selectmen's Meeting
5:30 P.M.
Tuesday, September 13, 2022
Municipal Building – Council Room**

****Anyone wishing to view this meeting may also do so from the
Town of Skowhegan Facebook page****

Board of Selectmen:

Todd Smith, Chairman
Charles Robbins, Vice Chairman
Harold Bigelow
Steven Govoni
Paul York

Town Manager:

Christine Almand

Executive Secretary:

Cara L. Mason

Call Selectmen's Meeting to order.

Todd Smith called the meeting to order.

1. The Pledge of Allegiance was recited.
2. Town Manager's Report

The Mill Rate for 2023 taxes was set at 17.48.

3. Items by the Public

Kristina Cannon BrewFest – 1300 people from 13 states
Principal Design Group – Riverfront Development
Survey – buildskowhegan.org
Skowhegan Outdoors
Extend the Parades & Processions Permit for the green space through
October

**A motion was made by Harold Bigelow and seconded by Charles Robbins to extend the
Parades & Processions Permit for the green space through October.**

Vote: 5/0

Recording Time: 08:50

Patrick Moore Center for Entrepreneurship – October 1 through November 12
FAME

4. Selectmen's Items

Steven Govoni Incredible summer for Skowhegan
Riverfront Design
VPI
Fair
RiverFest
Maine Grains – 10 years
National Night Out
Concerts in the Park
Volunteers – Thank you!

Paul York Highway Department – Thank you!
Landscaping Contract – Needs to go back out to bid.

Charles Robbins BrewFest
There is a lot going on

Todd Smith Maine Grains
Gene Rouse back running the camera

5. Department and Committee Reports

Jeff Hewett Release Deed

A motion was made by Paul York and seconded by Charles Robbins to approve the Release Deed for the property at Southgate Industrial Park.

Vote: 5/0

Jason Finley Hired a new employee
Pavement has been pushed back to the 19th
New sewer jetter is in

Recording Time: 19:43

Chief Howard Fire trucks – increasing costs – 2 years out when ordered

Harold Bigelow Shawmut Dam

Consent Agenda:

1. Approve and sign Minutes from the following:

Regular Selectmen's Meeting – August 23, 2022

2. Accept the resignation of Jason Gayne from the SEDC Committee, Second Bridge Committee and Skowhegan River Park Committee effective immediately.
3. Accept the resignation of Dylan Engler from the Conservation Commission effective immediately.
4. Accept the resignation of Bonnie Baker from the Board of Assessors effective immediately.
5. Approve and sign the following Cemetery Deeds in the East Skowhegan Cemetery:

Ruitian Li	Lot 191, 3 South Graves
	Lot 210, 3 South Graves
Trudy Mills	Lot 190
Dale Humphrey	Lot 186, 4 th and 5 th South Graves

A motion was made by Paul York and seconded by Charles Robbins to approve the Consent Agenda as written.

Vote: 5/0

Regular Agenda:

1. Discussion and decision to appoint Soren Siren as a member of the Zoning Board of Appeals with a term expiring June 30, 2025.

A motion was made by Paul York and seconded by Charles Robbins to appoint Soren Siren as a member of the Zoning Board of Appeals with a term expiring June 30, 2025.

Vote: 5/0

2. Discussion and decision to appoint Donna M. Ferenc McGorty as a member of the Budget & Finance Committee with a term expiring June 30, 2025.

A motion was made by Paul York and seconded by Charles Robbins to appoint Donna M. Ferenc McGorty as a member of the Budget & Finance Committee with a term expiring June 30, 2025.

Vote: 5/0

3. Discussion and decision to appoint one voting delegate and one alternate voting delegate for the MMA Annual Business Meeting.

A motion was made by Paul York and seconded by Charles Robbins to appoint Christine Almand as the voting delegate and one alternate voting delegate for the MMA Annual Business Meeting.

Vote: 5/0

4. Discussion and decision to approve Change Order #1 from Benchmark in the amount of \$83,289.38.

A motion was made by Paul York and seconded by Steven Govoni to approve Change Order #1 from Benchmark in the amount of \$83,289.38.

Recording Time: 26:21

Vote: 2/3 Motion Failed (Harold Bigelow, Todd Smith and Charles Robbins opposed)

Recording Time: 01:13:00

5. Discussion and decision to approve the renewal Application for On-Premises Malt, Wine & Spirits License for:

Brick House Kitchen
147 Madison Avenue

A motion was made by Pau York and seconded by Charles Robbins to approve the renewal Application for On-Premises Malt, Wine & Spirits License for Brick House Kitchen.

Vote: 5/0

Recording Time: 01:33:44

6. Discussion and decision to approve the Application for a License for an Incorporated Civic Organization to allow Lake George Corporation to serve alcohol on October 1, 2022 and October 2, 2022 from 8:00 a.m. until 10:00 p.m. as part of the Garlic Festival.

A motion was made by Paul York and seconded by Charles Robbins to approve the Application for a License for an Incorporated Civic Organization to allow Lake George Corporation to serve alcohol on October 1, 2022 and October 2, 2022 from 8:00 a.m. until 10:00 p.m. as part of the Garlic Festival.

Vote: 5/0

7. Discussion and decision to allow the Skowhegan Women's Club to write positive phrases on the sidewalk adjacent to Coburn Park using chalk during the month of October.

A motion was made by Paul York and seconded by Charles Robbins to allow the Skowhegan Women's Club to write positive phrases on the sidewalk adjacent to Coburn Park using chalk during the month of October.

Vote: 5/0

8. Discussion and decision to allow Christine Almand to send out the annual letter regarding requests for funding.

A motion was made by Paul York and seconded by Charles Robbins to allow Christine Almand to send out the annual letter regarding requests for funding with changes.

Vote: 5/0

9. Discussion and decision to accept a one-time supplemental payment from the State of Maine for General Assistance in the amount of \$30,315.59.

A motion was made by Paul York and seconded by Charles Robbins to accept a one-time supplemental payment from the State of Maine for General Assistance in the amount of \$30,315.59.

Vote: 5/0

10. Discussion and decision to expend an amount not to exceed \$1,736.15 from the Police Department Reserve Account, Drug Forfeiture Designation to for the remaining balance for two radar signs. \$5,727.85 paid with Byrne Jag Grant funds.

A motion was made by Paul York and seconded by Charles Robbins to expend an amount not to exceed \$1,736.15 from the Police Department Reserve Account, Drug Forfeiture Designation to for the remaining balance for two radar signs.

Vote: 5/0

11. Discussion and decision to expend an amount not to exceed \$80,000.00 from the Downtown TIF to Brickyard Hollow Brewing Co. (\$50,000.00 Downtown TIF Grant and \$30,000.00 interest free loan).

A motion was made by Charles Robbins and seconded by Steven Govoni to expend an amount not to exceed \$80,000.00 from the Downtown TIF to Brickyard Hollow Brewing Co. (\$50,000.00 Downtown TIF Grant and \$30,000.00 interest free loan).

Vote: 5/0

12. Discussion and decision to expend an amount not to exceed \$60,000.00 from the Downtown TIF to Donald Skillings (\$50,000.00 Downtown TIF Grant and \$10,000.00 interest free loan).

A motion was made by Charles Robbins and seconded by Steven Govoni to expend an amount not to exceed \$60,000.00 from the Downtown TIF to Donald Skillings (\$50,000.00 Downtown TIF Grant and \$10,000.00 interest free loan).

Vote: 5/0

13. Discussion and decision to award the Winter Sand Bid. The following bids were received:

Laney's Construction	\$7.50/yard Norridgewock \$10.50/yard Skowhegan \$13.50/yard delivered
K&F Construction	\$11.25/yard Embden \$14.75/yard delivered
Snowman's Construction, Inc.	\$13.50/yard delivered

Jason Finley recommends awarding the Winter Sand Bid to Laney's Construction, \$10.50/yard loaded in Skowhegan and expend an amount not to exceed \$27,000.000 to purchase approximately 2,500 yards.

A motion was made by Paul York and seconded by Harold Bigelow to award the Winter Sand Bid to Laney's Construction, \$10.50/yard loaded in Skowhegan and expend an amount not to exceed \$27,000.000 to purchase approximately 2,500 yards.

Vote: 5/0

14. Discussion and decision to allow Jason Finley to go out to bid for a municipal tractor.

A motion was made by Charles Robbins and seconded by Paul York to allow Jason Finley to go out to bid for a municipal tractor.

Vote: 5/0

15. Discussion and decision to subordinate the Town's interest in the right of first refusal on the Montessori School property located at 57 Meadowview Road (Map 8, Lot 21-4) to the buyer's lender.

A motion was made by Paul York and seconded by Charles Robbins to subordinate the Town's interest in the right of first refusal on the Montessori School property located at 57 Meadowview Road (Map 8, Lot 21-4) to the buyer's lender.

Vote: 5/0

16. Treasurer's Warrants to be approved:

#114	\$	20,412.45 (FY 2022 Accounts Payable)
#17	\$	58,365.41 (Payroll #34)
#18	\$	58,165.08 (Payroll #35)
#19	\$	10,420.04 (State Payables)
#20	\$	56,808.80 (Payroll #36)
#21	\$	19,039.14 (State Payables)
#22	\$	1,729,708.88 (FY 2023 Accounts Payables)
Total	\$	1,952,919.80

A motion was made by Paul York and seconded by Charles Robbins to approve the Treasurer's Warrants as written.

Vote: 5/0

17. Unfinished Business

- DEP PFAS Investigation
- Fire Station
- Hilton Bridge
- Marketing/Celebrating Skowhegan
- Non-union Pay Scales
- Policies and Ordinances
- Public Safety Building
- Skowhegan River Park/Economic Development
- Solar Power
- Village Partnership Initiative

Recording Time: 01:39:53

VPI Update

Non-union pay scales workshop postponed. Will reschedule as soon as we have the data.

18. Other Business

Recording Time: 01:43:34

Judy York Angry regarding the PSB – taxpayer money – she wants the building done.

Charles Robbins Town fleet – 14 vehicles – we need to look into municipal leasing programs

19. Sign Documents

The Selectmen signed documents.

Executive Session:

1. Executive Session in accordance with M.R.S.A. Title 1 § 405 (6)(A) to discuss personnel matters.

A motion was made by Paul York and seconded by Charles Robbins to enter into Executive Session in accordance with M.R.S.A. Title 1 § 405 (6)(A) at 7:26 p.m. to discuss personnel matters.

Vote: 5/0

A motion was made by Paul York and seconded by Charles Robbins to exit Executive Session at 8:34 p.m.

Vote: 5/0

Adjourn Selectmen's Meeting.

Approved and signed on September 27, 2022.

A True Copy Attest: _____
Cara L. Mason, Executive Secretary