

**Minutes  
Town of Skowhegan  
Regular Selectmen's Meeting  
5:30 P.M.  
Tuesday, September 27, 2022  
Municipal Building – Council Room**

**\*\*Anyone wishing to view this meeting may also do so from the  
Town of Skowhegan Facebook page\*\***

**Board of Selectmen:**

Todd Smith, Chairman  
Charles Robbins, Vice Chairman  
Harold Bigelow  
Steven Govoni  
Paul York

**Town Manager:**

Christine Almand

**Executive Secretary:**

Cara L. Mason

Call Selectmen's Meeting to order.

1. The Pledge of Allegiance was recited.
2. Town Manager's Report

In cooperation with the Maine DOT, the new downtown traffic pattern is a trial project, lasting approximately 30 days. For questions or comments, contact the Town Manager's Office.

The Municipal Tractor Bid closes on September 29<sup>th</sup> at 10:00 am. For more information visit our website or contact Jason Finley.

The Planning Services RFP for the VPI Feasibility Study closes on October 11<sup>th</sup> at 12:00 pm. For more information visit our website or contact the Town Manager's Office.

This week, we received an Application for Parades and Processions for a motorcycle benefit run on Saturday, October 1<sup>st</sup>. They have asked to waive the insurance requirement. This requires Selectmen approval.

**A motion was made by Paul York and seconded by Harold Bigelow to approve the Application for Parades and Processions to allow a motorcycle benefit ride on October 1, 2022 and to waive the insurance requirement.**

**Vote: 5/0**

Recording Time: 09:31

3. Items by the Public

Beverly Fitzsimmons: Traffic pattern.

4. Selectmen's Items

Charles Robbins: DOT trial – nobody likes it

Steven Govoni: Shirley Valentine show.  
Garlic Festival – Lake George  
apple picking season

Harold Bigelow: Went to the apple orchard.

Todd Smith: Traffic pattern trial – Main Street paving had nothing to do with this.

Recording Time: 20:05

Ranked Choice Voting

5. Department and Committee Reports

Gail Pelotte: Absentee ballots October 10<sup>th</sup> or October 16<sup>th</sup>

Bryan Belliveau: Last week of summer hours at the Transfer Station.

Jason Finley: Jones Street sidewalk  
B&B Paving coming October 5<sup>th</sup> to start paving  
Ditching Russell Road on Thursday  
Winter Sand coming

Chief Bucknam: Congratulations to Chief Howard on his retirement.

Jeff Hewett: Hutch from the Shirley Valentine play – silent auction  
Handed out TIF information

Recording Time: 26:20

Travers Electric purchased a lot at Southgate.

Trisha Austin: Highway position  
Admin. Assistant position

**Consent Agenda:**

1. Approve and sign Minutes from the following:

Regular Selectmen's Meeting – September 13, 2022

Special Selectmen's Meeting – September 19, 2022

2. Approve and sign the following Cemetery Deed in the East Skowhegan Cemetery:

Brenda Vachon      Lot 186, 6<sup>th</sup> South Grave

**A motion was made by Paul York and seconded by Charles Robbins to approve the Consent Agenda as written.**

**Vote: 5/0**

**Regular Agenda:**

1. Discussion and decision to appoint two representatives to serve on the KVCOG General Assembly.

**A motion was made by Steven Govoni and seconded by Paul York to appoint Christine Almand and Steven Govoni to serve on the KVCOG General Assembly.**

**Vote: 4/0/1 (Steven Govoni abstained)**

Recording Time: 30:23

2. Discussion and decision to write off property taxes in the amount of \$1,218.36 for the following:

Emma L. Arrowsmith and Joshua C. Bowden (Map 26, Lot 5)  
Property purchased by the Town.

**A motion was made by PUL York and seconded by Charles Robbins to write off property taxes in the amount of \$1,218.36 for the following:**

**Emma L. Arrowsmith and Joshua C. Bowden (Map 26, Lot 5)  
Property purchased by the Town.**

**Vote: 5/0**

Recording Time: 42:53

3. Discussion and decision to remove the fee schedule from the Solid Waste Management Facility Rules and Regulations.

**A motion was made by Paul York and seconded by Charles Robbins to remove the fee schedule from the Solid Waste Management Facility Rules and Regulations.**

**Vote: 5/0**

4. Discussion and decision to no longer charge a fee for the disposal of "white goods" at the Transfer Station.

**A motion was made by Paul York and seconded by Charles Robbins to no longer charge a fee for the disposal of "white goods" at the Transfer Station.**

**Vote: 5/0**

5. Discussion and decision to approve the fee increases for tire disposal and commercial construction projects.

Tabled until the next meeting.

6. Discussion and decision to approve the Solar Development permit fee.

**A motion was made by Paul York and seconded by Charles Robbins to approve the Solar Development permit fee.**

**Vote: 5/0**

7. Discussion and decision to award the One-Ton Truck Bid. The following bids were received:

Hight's	\$63,265.00	\$45,000.00 trade-in	\$18,265.00
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Jason Finley recommends awarding the One-Ton Truck Bid to Hight's with a total bid price of \$18,265.00 and expending that amount from the Highway Department Reserve Account, Equipment/Vehicle Purchase Designation.

**A motion was a made by Paul York and seconded by Charles Robins to award the One-Ton Truck Bid to Hight's with a total bid price of \$18,265.00 and expend that amount from the Highway Department Reserve Account, Equipment/Vehicle Purchase Designation.**

**Vote: 5/0**

Recording Time: 52:56

8. Discussion and decision to award the Half-Ton Pickup Truck Bid. The following bids were received:

Hight's	\$42,600.00	\$10,000.00 trade-in	\$32,600.00
Varney	\$51,945.00	\$8,000.00 trade-in	\$44,070.00 (\$125.00 doc fee)

Jason Finley recommends awarding the Half-Ton Pickup Truck bid to Hight's with a total bid price of \$32,600.00 and expending that amount from the Highway Department Reserve Account, Equipment/Vehicle Purchase Designation.

**A motion was made by Paul York and seconded by Steven Govoni to award the Half-Ton Pickup Truck bid to Hight's with a total bid price of \$32,600.00 and expend that amount from the Highway Department Reserve Account, Equipment/Vehicle Purchase Designation.**

**Vote: 4/1 (Charles Robbins opposed)**

9. Discussion and decision to award the Dump Body & Plow Gear Bid. The following bids were received:

H.P. Fairfield	\$87,400.00
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Jason Finley recommends awarding the Dump Body & Plow Gear Bid to H.P. Fairfield with a total bid amount of \$87,400.00 and expending that amount from the Highway Department Reserve Account, Equipment/Vehicle Designation.

**A motion was made y Paul York and seconded by Charles Robbins to award the Dump Body & Plow Gear Bid to H.P. Fairfield with a total bid amount of \$87,400.00 and expend that amount from the Highway Department Reserve Account, Equipment/Vehicle Designation.**

**Vote: 5/0**

Recording Time: 01:00:54

10. Discussion and decision to award the Southside Cemetery Construction Bid. The following bid was received:

Elias Monuments	\$22,090.00
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The Cemetery Committee recommends awarding the bid to Elias Monuments with a total bid price of \$22,090.00 and expending that amount from the Cemetery Contract Services Account, Monument Reconstruction Designation.

**A motion was made by Paul York and seconded by Charles Robbins to award the bid to Elias Monuments with a total bid price of \$22,090.00 and expend that amount from the Cemetery Contract Services Account, Monument Reconstruction Designation.**

**Vote: 5/0**

11. Discussion and decision to allow Gail Pelotte to go out to bid for fencing at Southside Cemetery.

**A motion was made by Paul York and seconded by Charles Robins to allow Gail Pelotte to go out to bid for fencing at Southside Cemetery.**

**Vote: 5/0**

12. Discussion and decision to allow Bryan Belliveau to go out to bid for a forklift for the Transfer Station.

**A motion was made by Paul York and seconded by Charles Robbins to allow Bryan Belliveau to go out to bid for a forklift for the Transfer Station.**

**Vote: 5/0**

Recording Time: 01:03:46

13. Discussion and decision to authorize a take-home vehicle for the Fire Chief and allow Christine Almand to go out to bid for a Half-Ton Pickup Truck.

**A motion was made by Paul York and seconded by Charles Robbins to authorize a take-home vehicle for the Fire Chief and allow Christine Almand to go out to bid for a Half-Ton Pickup Truck.**

**Vote: 5/0**

Recording Time: 01:20:27

14. Discussion and decision to allow Ty Strout to go out to bid for twelve portable radios and chargers.

**A motion was made by Paul York and seconded by Charles Robbins to allow Ty Strout to go out to bid for twelve portable radios and chargers.**

**Vote: 5/0**

15. Discussion and decision to allow Christine Almand to hold a Public Hearing on October 11, 2022 at 5:30 p.m. to discuss the General Assistance Ordinances.

**A motion was made by Paul York and seconded by Charles Robins to allow Christine Almand to hold a Public Hearing on October 11, 2022 at 5:30 p.m. to discuss the General Assistance Ordinances.**

**Vote: 5/0**

16. Treasurer's Warrants to be approved:

#115	\$	570.95 (FY 2022 Accounts Payable)
#23	\$	60,550.70 (Payroll #37)
#24	\$	56,916.20 (Payroll #38)
#25	\$	5,915.00 (State Payables)
#26	\$	1,147,146.61 (FY 2023 Accounts Payables)
#1	\$	9,217.06 (FY 2023 PSB Accounts Payables)
<b>Total</b>	<b>\$</b>	<b>1,280,316.52</b>

**A motion was made by Paul York and seconded by Charles Robbins to approve the Treasurer's Warrants as written.**

**Vote: 5/0**

17. Unfinished Business

- DEP PFAS Investigation
- Fire Station
- Hilton Bridge
- Marketing/Celebrating Skowhegan
- Non-union Pay Scales
- Policies and Ordinances
- Public Safety Building
- Skowhegan River Park/Economic Development
- Solar Power
- Village Partnership Initiative

PSB Update

FERC – Old fire station property lines

Recording Time: 01:27:43

Non-union pay scales

18. Other Business

Ordinances – all look different

Charles Robbins: Thank you to Chief Howard

19. Sign Documents

The Selectmen signed documents.

**Adjourn Selectmen's Meeting.**

Approved and signed on October 11, 2022.

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A True Copy Attest: \_\_\_\_\_

Cara L. Mason, Executive Secretary